

NASEMSO

Trauma Manager Council Steering Committee

May 2, 2013

Steering Committee - Trauma Manager Council			
5.2.2013		1200 MST	Conference Call
Meeting called by	Rob Seesholtz		
Minutes	Kelli Perrotti		
Attendees	Rob Seesholtz, Kathy Robinson, Carole Mays, Grace Sandeno, Tim Held, Jolene Whitney, Tim Erskine, Joe Martin, Nels Sanddal, Kelli Perrotti		
Approval of Minutes			
	Rob Seesholtz		
Discussion	Minutes approved by Steering Committee		
Conclusions	Rob thanks committee for attending		
Action Items		Person Responsible	Deadline
N/A		N/A	N/A
Mentoring Toolkit update			
	Rob Seesholtz		
Discussion	<ol style="list-style-type: none"> 1. Team currently Sherri Wren & Jolene Whitney. Jolene requests another person be assigned to the team. She has competing priorities at this time. <ol style="list-style-type: none"> a. Could we open this request up to the entire Trauma Manager Council rather than just Steering Committee? b. Could we open this request up to interested staff members? 2. Have not heard from NASEMSO leadership/administration regarding website publication. 3. NASEMSO President Jim DeTienne did outreach to entire organization regarding mentoring. 		
Conclusions	<ol style="list-style-type: none"> 1. Grace Sandeno agrees to be part of the process, however she is currently acting director/section chief for CO OEMS and has limited time for this commitment 2. Jolene will continue to give support and advice regarding the project 		
Action Items		Person Responsible	Deadline
<ol style="list-style-type: none"> 1. Rob will open the request for assistance to the current Mentoring Team to the entire committee. 2. Rob will contact Karen Thompson &/or Rachel Alter regarding the proposed web site content so the Mentoring Project may move forward 		Rob	
Regional Representative Conference Call updates			
Discussion	<ol style="list-style-type: none"> 1. SE Region - no conference call since Feb. No update 2. Eastern Region - no conference call since Nov; March meeting was cancelled. No update 3. Western Region - last call in Feb; next scheduled in May <ol style="list-style-type: none"> a. Minutes have been forwarded to Rob S. b. Each state reported (in minutes) c. Discussed topics for Annual Meeting 2013 <ul style="list-style-type: none"> • Trauma System Funding; sustainability; how to design a state trauma plan; limiting trauma center proliferation; ACS update on 'Green Book'; integration of stroke/stemi programs into trauma system 		
Conclusions			
N/A			
Action Items		Person Responsible	Deadline
N/A		N/A	N/A

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Pilot Project JOC update			
Discussion			
<ol style="list-style-type: none">1. TimHeld- No formal meeting as of this time. There have been some preliminary discussions.2. JOC FY 2014 Budget: finding resources to assist with hotel/food for JOC members. NASEMSO will assist with airfare3. Nels Sanddal reported that the green book is in the 2nd to final review. Discussion of "state approval for ACS verification" will not be included in this edition. Goal to have this resource out in 2014.<ol style="list-style-type: none">a. Drafting a tool to assist states regarding limiting trauma center proliferationb. Will be in matrix format			
Conclusions			
<ol style="list-style-type: none">1. Tim Held will keep the TMC informed as the JOC convenes.			
Action Items		Person Responsible	Deadline
<ol style="list-style-type: none">1. Tim Held will keep the TMC informed as the JOC convenes		Tim Held	

ACS Trauma Center Inventory Project			
Discussion			
<ol style="list-style-type: none">1. Continues to move forward2. May also be a project on the JOC meeting agenda3. Tim Erskine is working with the JOC on this project, however is not a formal member. Nels will discuss plans with Tim E.			
Conclusions			
N/A			
Action Items		Person Responsible	Deadline
N/A			

Annual Meeting planning			
Discussion			
<ol style="list-style-type: none">1. Need volunteers & ideas for conference2. Rob, Tim, Carol and Kelli will meet in the next few weeks to start the planning process3. Would like to have Tim Erskine do his presentation, however he will have no travel this year4. No news of scholarships to the meeting at this time5. Potential speaker per Kathy - military trauma, innovations from the field (Afghanistan)6. Potential re: Nels : panel to discuss tourniquet use			
Conclusions			
<ol style="list-style-type: none">1. List of suggestions from Western Region may have good suggestions			
Action Items		Person Responsible	Deadline
<ol style="list-style-type: none">1. Planning committee will start to meet in next few weeks		Rob will call meeting	

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Open Discussion		
Discussion		
	<ol style="list-style-type: none">1. Need to have a Chair Elect. Janet Houtz, Iowa TPM would accept if offered2. Trauma Program Manager Staff news<ol style="list-style-type: none">a. New Florida TPM - Renee & Rob reached outb. New North Carolina (?) TPM- Tim Erskine & Rob reached outc. North Dakota TPM leavingd. Montana TPM has left	
Conclusions	N/A	
Action Items	Person Responsible	Deadline
1. Need to decide if Janet Houtz will be our new Chair-Elect	?	