

# NASEMSO Trauma Manager Steering Committee

MINUTES

NOV 1, 2012

1200-1330

CONFERENCE CALL

MEETING CALLED BY	Rob Seesholtz, Chair
TYPE OF MEETING	Steering Committee
FACILITATOR	Rob Seesholtz, Chair
NOTE TAKER	Kelli Perrotti, Secretary
TIMEKEEPER	None
ATTENDEES	Rob Seesholtz (TN); Jennie Nemas (MT), Kelli Perrotti (WY); Tim Erskine (OH); Carole Mays (MD); Sherri Wren (NE); Marianne Peck (WI); Renee Morgan (GA); Susan McDevitte (FL); Grace Sandeno (CO)

\*Trauma Manager Committee (TMC)

## Agenda topics

### MENTORSHIP – GOALS & STRATEGIC AGENDA 2012

ROUNDTABLE DISCUSSION

DISCUSSION	Discussion revolved around "mentorship project" and is a goal for TMC for 2012-13.	
	<ol style="list-style-type: none"> <li>1. Should this be a formally defined process? Do not want to make this an overwhelming process for mentors.               <ol style="list-style-type: none"> <li>a. Discussed as a group that this should not be a "formal" process simply an outline of suggestion for the mentor as the concern is that formalizing the process will take away from the natural relationship development</li> <li>b. Should this be a function of the Regional Groups?                   <ol style="list-style-type: none"> <li>A. North Central Regional Chair (Sherri) initiates communication early when a new program manager is hired</li> </ol> </li> <li>c. Need to have an updated State Program Manager contact list; NASEMSO list is difficult to find on the NASEMSO website                   <ol style="list-style-type: none"> <li>A. Rob will contact Kathy Robinson regarding this to see if there is a better option of list placement</li> <li>B. Rob will send the most recent NASEMSO contact master list</li> <li>C. Grace compiled a membership roster which is more complete than the NASEMSO master list because not all trauma managers or contacts are added to the NASEMSO list. She will get this to Kelli who will send the info</li> </ol> </li> </ol> </li> </ol>	
CONCLUSIONS	<ol style="list-style-type: none"> <li>1.               <ol style="list-style-type: none"> <li>a. Do not want to make this a formalized process however do want to have some guidance/outline for mentors</li> <li>b. Logical to have initial mentorship/guidance be a function of the Regional Councils.</li> <li>c. There is a NASEMSO master list and a trauma managers unofficial roster which will be distributed</li> </ol> </li> </ol>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ol style="list-style-type: none"> <li>1.               <ol style="list-style-type: none"> <li>a. Develop a basic outline with guidance regarding the mentoring process</li> <li>b. Regional Councils will initiate contact with new TPMs</li> <li>c. distribute Master List and the TPM Roster</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. Steering Committee</li> <li>b. Tim Erskine (OH); Sherri Wren (NE); Renee Morgan (GA); Jolene Whitney (UT)</li> <li>c. Rob &amp; Kelli</li> </ol>	<ol style="list-style-type: none"> <li>a. TBA</li> <li>b. no time like the present ☺</li> <li>c. by next steering committee meeting</li> </ol>

## MENTORING TOOL KIT – GOALS & STRATEGIC AGENDA 2012

ROUNDTABLE DISCUSSION

<b>DISCUSSION</b>	Jennie is our contact on this. Discussion revolved around the actual on-line resource guide that the TMC is in the process of developing	
	<ol style="list-style-type: none"> <li>1.             <ol style="list-style-type: none"> <li>a. Have not received any information regarding this project from TPMs yet.</li> <li>b. The assigned contacts may have received some; but they haven't forwarded it to the Tool Kit Committee (TKC) yet</li> <li>c. Regional meetings may help to disseminate this information and the request for the resources</li> <li>d. Concern that the TPM will send this information all at once and will be an overload for the TKC</li> </ol> </li> </ol>	
<b>CONCLUSIONS</b>	1. TPMs need to get the requested information to the TKC.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. a. Rob will send reminders to TPMs	1. a. Rob	
b. Regional Chairs will update TPMs at regional mtgs	b. Tim Erskine (OH); Sherri Wren (NE); Renee Morgan (GA); Jolene Whitney (UT)	

## REGIONAL REPRESENTATIVES GOALS & STRATEGIC AGENDA 2012

<b>DISCUSSION</b>		
	<ol style="list-style-type: none"> <li>1. Goal to have the Regional Representatives be a more active role in the regions; be the 1<sup>st</sup> line resource person             <ol style="list-style-type: none"> <li>a. East - not currently having meetings; NCntrl – monthly meetings; South- not much response from TPMs to requests from Rep but Renee and Brandon (KS) are working on this; West – one regional meeting yearly</li> <li>b. Don't have meetings just to have meetings</li> <li>c. Attempt to get buy in from our membership and increase participation of states/ regions</li> <li>d. Social media – do not use the NASEMSO name without approval from them</li> </ol> </li> </ol>	
<b>CONCLUSIONS</b>	1. Regional Reps will take a more active role in the regions.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. Forward Regional Agenda items to Rob	Tim Erskine (OH); Sherri Wren (NE); Renee Morgan (GA); Jolene Whitney (UT)	
2. Continue or start reaching out to regions		

## BENCHMARKING PROJECT (NASEMSO/JOC)--GOALS & STRATEGIC AGENDA 2012

<b>DISCUSSION</b>	Discussion regarding the document that was provided to TMC from JOC regarding the "State Benchmarking" project. This is a project that JOC and NASEMSO are working on.	
	<ol style="list-style-type: none"> <li>1. Comments regarding the Benchmarking Project as discussed at Annual NASEMSO meeting             <ol style="list-style-type: none"> <li>a. Mainly valuable except the list of hospitals may not be as pertinent at the Nat'l Level; question methodology in the NTDB/NEMSIS section because the numbers are different: two widely skewed sets, need to find out why- if it was an array it would be different</li> <li>b. Like the comparison metrics but FARS section: Non traffic deaths are NOT reflected in the FARS (only traffic related); the Trauma Monograph had a lot of similar questions and could there be a combo of these two documents (don't want to have a redundant document/information collection); could the project committee look at the monograph and capitalize on that information? Need to label properly and need to know what size of state you are in: ie. WY vs NH.</li> </ol> </li> </ol>	

<b>CONCLUSIONS</b>	Believe this is a great and valuable project, but think the data disparities need to be evaluated and explained. Some of this information is available on the Trauma Monographs and the JOC/NAEMSO could utilize that data as well	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. This group needs to email Rob with concerns and specifics so he may take it to the JOC.	Steering committee members	

## COMMITTEE PARTICIPATION GOALS & STRATEGIC AGENDA 2012

<b>DISCUSSION</b>	1. Participation as required/needed on new and established NAEMSO committees.	
<b>CONCLUSIONS</b>	The Trauma Manager's Committee is being looked favorably as a group that are "movers & shakers" in the NAEMSO community.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## OFF AGENDA DISCUSSION

<b>DISCUSSION OFF AGENDA</b>	<p>a. Members would like to know what a project entails <b>prior</b> to being asked to volunteer for it. Difficult to make an informed decision without understanding the time and commitment that will need to be utilized to any given project/ activity.</p> <p>b. Hospital Preparedness Program is a massive program with funds that can absolutely be used for Trauma Systems. Trauma used to be specifically written into the grant "direction" but is no longer. We need to reclaim that seat on a Federal level. Is this something that JOC could look at?</p>	
<b>MEETING SCHEDULE</b>	<p><b><u>First Thursday of every month</u></b></p> <p><u>January 18</u> Executive Committee</p> <p><u>February 7</u> Steering Committee</p> <p><u>March 5-7</u> Mid-Year Meeting, Washington DC</p> <p><u>April 4</u> Executive Committee</p> <p><u>May 2</u> Steering Committee</p> <ul style="list-style-type: none"> <li>• Annual meeting planning committee</li> </ul> <p><u>June</u> Executive Committee</p> <p><u>July</u> Steering Committee</p> <ul style="list-style-type: none"> <li>• Annual meeting agenda</li> </ul> <p><u>August</u> Executive Committee</p> <p><u>Sept. 16-23</u> Full Council meeting in Nashville, Tennessee</p> <p><u>October 3</u> Steering Committee</p> <p><u>November 7</u> Executive Committee</p> <p><u>December 5</u> Steering Committee</p>	