

1 **Standards and Guidelines**
2 **for the Accreditation of Educational Programs in the Emergency Medical Services Professions**

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4 **Essentials/Standards initially adopted in 1978; revised in 1989, 1999, 2005, and 201x**

5
6 **To be Adopted by the**

7 American Ambulance Association
8 American Academy of Pediatrics
9 American College of Cardiology Foundation
10 American College of Emergency Physicians
11 American College of Osteopathic Emergency Physicians
12 American College of Surgeons
13 American Society of Anesthesiologists
14 International Association of Fire Chiefs
15 International Association of Fire Fighters
16 National Association of EMS Physicians
17 National Association of Emergency Medical Services Educators
18 National Association of Emergency Medical Technicians
19 National Association of State Emergency Medical Services Officials
20 National Registry of Emergency Medical Technicians
21 **and CAAHEP**

22
23 The Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredits programs
24 upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency
25 Medical Services Professions (CoAEMSP).

26
27 These accreditation **Standards and Guidelines** are the minimum standards of quality used in accrediting
28 programs that prepare individuals to enter the Emergency Medical Services professions. Standards are
29 the minimum requirements to which an accredited program is held accountable. Guidelines are
30 descriptions, examples, or recommendations that elaborate on the Standards. Guidelines are not
31 required, but can assist with interpretation of the Standards.

32
33 Standards are printed in regular typeface in outline form. *Guidelines* are printed in italic typeface in
34 narrative form.

35
36 **Preamble**

37
38 The Commission on Accreditation of Allied Health Education Programs (CAAHEP) and American
39 Ambulance Association, American Academy of Pediatrics, American College of Cardiology Foundation,
40 American College of Emergency Physicians, American College of Osteopathic Emergency Physicians,
41 American College of Surgeons, American Society of Anesthesiologists,
42 International Association of Fire Chiefs, International Association of Fire Fighters, National Association of
43 EMS Physicians, National Association of Emergency Medical Services Educators, National Association of
44 Emergency Medical Technicians, National Association of State Emergency Medical Services Officials,
45 and National Registry of Emergency Medical Technicians cooperate to establish, maintain and promote
46 appropriate standards of quality for educational programs in emergency medical services professions and
47 to provide recognition for educational programs that meet or exceed the minimum standards outlined in
48 these accreditation **Standards and Guidelines**. Lists of accredited programs are published for the
49 information of students, employers, educational institutions and agencies, and the public.

50
51 These **Standards and Guidelines** are to be used for the development, evaluation, and self-analysis of
52 emergency medical services profession programs. On-site review teams assist in the evaluation of a
53 program's relative compliance with the accreditation Standards.
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56 **Description of the Profession (as per EMS Agenda for Future, NHTSA)**
57

58 The Emergency Medical Services Professions include four levels: Paramedic, Advanced EMT, EMT, and
59 Emergency Medical Responder. CAAHEP accredits educational programs at the Paramedic and
60 Advanced EMT levels. Programs at the EMT and Emergency Medical Responder levels may be included
61 as exit points in CAAHEP-accredited Paramedic and Advanced EMT programs. "Stand-alone" EMT and
62 Emergency Medical Responder programs may be reviewed by the Committee on Accreditation of
63 Educational Programs for the Emergency Medical Services Professions (CoAEMSP).
64

65 **Paramedic**
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67 The Paramedic is an allied health professional whose primary focus is to provide advanced emergency
68 medical care for critical and emergent patients who access the emergency medical system. This
69 individual possesses the complex knowledge and skills necessary to provide patient care and
70 transportation. Paramedics function as part of a comprehensive EMS response, under medical oversight.
71 Paramedics perform interventions with the basic and advanced equipment typically found on an
72 ambulance. The Paramedic is a link from the scene into the health care system.
73

74 **Advanced Emergency Medical Technician**
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76 The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited
77 advanced emergency medical care and transportation for critical and emergent patients who access the
78 emergency medical system. This individual possesses the basic knowledge and skills necessary to
79 provide patient care and transportation. Advanced Emergency Medical Technicians function as part of a
80 comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians
81 perform interventions with the basic and advanced equipment typically found on an ambulance. The
82 Advanced Emergency Medical Technician is a link from the scene to the emergency health care system.
83

84 **Emergency Medical Technician**
85

86 The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and
87 transportation for critical and emergent patients who access the emergency medical system. This
88 individual possesses the basic knowledge and skills necessary to provide patient care and transportation.
89 Emergency Medical Technicians function as part of a comprehensive EMS response, under medical
90 oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found
91 on an ambulance. The Emergency Medical Technician is a link from the scene to the emergency health
92 care system.
93

94 **Emergency Medical Responder**
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96 The primary focus of the Emergency Medical Responder is to initiate immediate lifesaving care to critical
97 patients who access the emergency medical system. This individual possesses the basic knowledge and
98 skills necessary to provide lifesaving interventions while awaiting additional EMS response and to assist
99 higher level personnel at the scene and during transport. Emergency Medical Responders function as
100 part of a comprehensive EMS response, under medical oversight. Emergency Medical Responders
101 perform basic interventions with minimal equipment.
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104 **I. Sponsorship**
105

106 **A. Sponsoring Institution**
107

108 A sponsoring institution must be at least one of the following, and must either award credit for the
109 program or have an articulation agreement with an accredited post-secondary institution:
110
111

- 111 1. A post-secondary academic institution accredited by an institutional accrediting agency that is
112 recognized by the U.S. Department of Education, and authorized under applicable law or
113 other acceptable authority to provide a post-secondary program, which awards a minimum of
114 a diploma/certificate at the completion of the program.
115
- 116 2. A foreign post-secondary academic institution acceptable to CAAHEP, which is authorized
117 under applicable law or other acceptable authority to provide a postsecondary program,
118 which awards a minimum of a certificate/diploma at the completion of the academic program.
119
- 120 3. A hospital, clinic or medical center accredited by a healthcare accrediting agency or equivalent
121 that is recognized by the U.S. Department of Health and Human Services, and authorized
122 under applicable law or other acceptable authority to provide healthcare, and authorized
123 under applicable law or other acceptable authority to provide the post-secondary program,
124 which awards a minimum of a diploma/certificate at the completion of the program.
125
- 126 4. A governmental (i.e., state, county, or municipal) educational or governmental medical service,
127 and which is authorized by the State to provide initial educational programs, and authorized
128 under applicable law or other acceptable authority to provide the post-secondary program,
129 which awards a minimum of a diploma/certificate at the completion of the program.
130
- 131 5. A branch of the United States Armed Forces or other Federal agency, which awards a
132 minimum of a certificate/diploma at the completion of the program.
133

134 *For a distance education program, the location of program is the mailing address of the sponsor.*
135

136 **B. Consortium Sponsor** 137

- 138 1. A consortium sponsor is an entity consisting of two or more members that exists for the
139 purpose of operating an educational program. In such instances, at least one of the
140 members of the consortium must meet the requirements of a sponsoring institution as
141 described in I.A.
142
- 143 2. The responsibilities of each member of the consortium must be clearly documented in a
144 formal affiliation agreement or memorandum of understanding, which includes governance
145 and lines of authority.
146

147 **C. Responsibilities of Sponsor** 148

149 The Sponsor must ensure that the provisions of these **Standards and Guidelines** are met.

150 **II. Program Goals** 151

152 **A. Program Goals and Outcomes** 153

154 There must be a written statement of the program's goals and learning domains consistent with
155 and responsive to the demonstrated needs and expectations of the various communities of interest
156 served by the educational program. The communities of interest that are served by the program
157 must include, but are not limited to: students, graduates, faculty, sponsor administration,
158 hospital/clinic representatives, employers, police and/or fire services with a role in EMS services,
159 key governmental officials, physicians, and the public.
160

161 *The Advisory Committee should have significant representation and input from non-program*
162 *personnel. Advisory committee meetings may include participation by synchronous electronic*
163 *means.*
164

165 Program-specific statements of goals and learning domains provide the basis for program
166 planning, implementation, and evaluation. Such goals and learning domains must be compatible
167 with the mission of the sponsoring institution(s), the expectations of the communities of interest,
168 and nationally accepted standards of roles and functions. Goals and learning domains are based
169 upon the substantiated needs of health care providers and employers, and the educational needs
170 of the students served by the educational program.
171

172 **B. Appropriateness of Goals and Learning Domains**

173
174 The program must regularly assess its goals and learning domains. Program personnel must
175 identify and respond to changes in the needs and/or expectations of its communities of interest.
176

177 An advisory committee, which is representative of at least each of the communities of interest
178 named in these **Standards**, must be designated and charged with the responsibility of meeting at
179 least annually, to assist program and sponsor personnel in formulating and periodically revising
180 appropriate goals and learning domains, monitoring needs and expectations, and ensuring
181 program responsiveness to change, and to review and endorse the program required minimum
182 numbers of patient contacts,.
183

184 **C. Minimum Expectations**

185
186 The program must have the following goal defining minimum expectations
187

- 188 • **Paramedic:** “To prepare competent entry-level Paramedics in the cognitive (knowledge),
189 psychomotor (skills), and affective (behavior) learning domains with or without exit points at
190 the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or
191 Emergency Medical Responder levels.”
- 192 • **Advanced Emergency Medical Technician:** “To prepare competent entry-level Advanced
193 Emergency Medical Technician in the cognitive (knowledge), psychomotor (skills), and
194 affective (behavior) learning domains,”
195

196 Programs adopting educational goals beyond entry-level competence must clearly delineate this
197 intent and provide evidence that all students have achieved the basic competencies prior to entry
198 into the field with or without exit points at the Emergency Medical Technician, and/or Emergency
199 Medical Responder levels.
200

201 *Nothing in this Standard restricts programs from formulating goals beyond entry-level*
202 *competence.*

203 **III. Resources**

204 **A. Type and Amount**

205 **1. Program Resources**

206
207 Program resources must be sufficient to ensure the achievement of the program’s goals and
208 outcomes. Resources must include, but are not limited to: faculty; clerical and support staff;
209 curriculum; finances; offices; classroom, laboratory, and, ancillary student facilities; clinical
210 affiliates; equipment; supplies; computer resources; instructional reference materials, and
211 faculty/staff continuing education.
212

213 **2. Hospital/Clinical Affiliations and Field/Internship Affiliations**

214
215 For all affiliations, students must have access to adequate numbers of patients, proportionally
216 distributed by age-range, chief complaint and interventions in the delivery of emergency care
217
218

219 appropriate to the level of the Emergency Medical Services Profession(s) for which training is
220 being offered.

221
222 The clinical/field experience/internship resources must ensure exposure to, and assessment
223 and management of the following patients and conditions: adult trauma and medical
224 emergencies; airway management to include endotracheal intubation; obstetrics to include
225 obstetric patients with delivery and neonatal assessment and care; pediatric trauma and
226 medical emergencies including assessment and management; and geriatric trauma and
227 medical emergencies.

228 229 **B. Personnel**

230
231 The sponsor must appoint sufficient faculty and staff with the necessary qualifications to perform
232 the functions identified in documented job descriptions and to achieve the program's stated goals
233 and outcomes.

234 235 **1. Program Director**

236
237 **a. Responsibilities** The program director must be responsible for all aspects of the
238 program, including, but not limited to:

- 239 1) the administration, organization, and supervision of the educational program,
- 240
- 241 2) the continuous quality review and improvement of the educational program,
- 242
- 243 3) long range planning and ongoing development of the program,
- 244
- 245 4) the effectiveness of the program, including instruction and faculty, with systems in
246 place to demonstrate the effectiveness of the program,
- 247
- 248 5) cooperative involvement with the medical director,
- 249
- 250 6) the orientation/training and supervision of clinical and field internship preceptors
- 251
- 252 7) the effectiveness and quality of fulfillment of responsibilities delegated to another
253 qualified individual.
- 254

255 **b. Qualifications:** The program director must:

- 256 1) possess a minimum of a Bachelor's degree to direct a Paramedic program and a
257 minimum of an Associate's degree to direct an Advanced Emergency Medical
258 Technician program; from an accredited institution of higher education.
- 259

260 *Program Directors should have a minimum of a Master's degree.*

- 261
- 262 2) have appropriate medical or allied health education, training, and experience,
- 263
- 264 3) be knowledgeable about methods of instruction, testing and evaluation of students,
- 265
- 266 4) have field experience in the delivery of out-of-hospital emergency care,
- 267
- 268 5) have academic training and preparation related to emergency medical services at
269 least equivalent to that of a paramedic,
- 270
- 271 6) be knowledgeable about the current versions of the *National EMS Scope of Practice*
272 and *National EMS Education Standards*, and about evidenced-informed clinical
273 practice.
- 274

275 *For most programs, the program director should be a full-time position.*

276
277 **2. Medical Director**

278
279 **a. Responsibilities:** The medical director must be responsible for medical oversight of the
280 program, and must:

- 281 1) review and approve the educational content of the program curriculum for
282 appropriateness, medical accuracy, and reflection of current evidence-informed pre-
283 hospital or emergency care practice.
- 284
- 285 2) review and approve the required minimum numbers for each of the required patient
286 contacts and procedures listed in these Standards.
- 287
- 288 3) review and approve the instruments and processes used to evaluate students in
289 didactic, laboratory, clinical, and field internship,
- 290
- 291 4) review the progress of each student throughout the program, and assist in the
292 determination of appropriate corrective measures, when necessary.
- 293 *Corrective measures should occur in the cases of adverse outcomes, failing*
294 *academic performance, and disciplinary action.*
- 295
- 296 5) ensure the competence of each graduate of the program in the cognitive,
297 psychomotor, and affective domains,
- 298
- 299 6) engage in cooperative involvement with the program director,
- 300
- 301
- 302 7) ensure the effectiveness and quality of any Medical Director responsibilities
303 delegated to another qualified physician.
- 304
- 305 8) ensure educational interaction of physicians with students.
- 306

307 *The Medical Director interaction should be in a variety of settings, such as lecture,*
308 *laboratory, clinical, field internship. Interaction may be by synchronous electronic*
309 *methods.*

310
311 **b. Qualifications:** The Medical Director must:

- 312 1) be a physician currently licensed and authorized to practice in the location of the
313 program, with experience and current knowledge of emergency care of acutely ill and
314 injured patients,
- 315
- 316 2) have adequate training or experience in the delivery of out-of-hospital emergency
317 care, including the proper care and transport of patients, medical direction, and
318 quality improvement in out-of-hospital care,
- 319
- 320 3) be an active member of the local medical community and participate in professional
321 activities related to out-of-hospital care,
- 322
- 323 4) be knowledgeable about the education of the Emergency Medical Services
324 Professions, including professional, legislative and regulatory issues regarding the
325 education of the Emergency Medical Services Professions.
- 326

327 **3. Associate Medical Director:** When the program Medical Director delegates specified
328 responsibilities, the program must designate one or more Associate Medical Directors.

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a. Responsibilities

- 1) Fulfill responsibilities as delegated by the program MD

b. Qualifications: The Associate Medical Director must:

- 1) be a physician currently licensed and authorized to practice in the location of the program, with experience and current knowledge of emergency care of acutely ill and injured patients,

For a distance education program, the location of program is the mailing address of the sponsor.

- 2) have adequate training or experience in the delivery of out-of-hospital emergency care, including the proper care and transport of patients, medical direction, and quality improvement in out-of-hospital care,
- 3) be an active member of the local medical community and participate in professional activities related to out-of-hospital care,
- 4) be knowledgeable about the education of the Emergency Medical Services Professions, including professional, legislative and regulatory issues regarding the education of the Emergency Medical Services Professions.

4. Assistant Medical Director: When the program Medical Director or Associate Medical Director cannot legally provide supervision for out-of-state location(s) of the educational activities of the program, the sponsor must appoint an Assistant Medical Director.

a. Responsibilities

- 1) Medical supervision and oversight of students participating in field experience and/or field internship

b. Qualifications:

- 1) be a physician currently licensed and authorized to practice in the jurisdiction of the location of the student(s) , with experience and current knowledge of emergency care of acutely ill and injured patients,
- 2) have adequate training or experience in the delivery of out-of-hospital emergency care, including the proper care and transport of patients, medical direction, and quality improvement in out-of-hospital care,
- 3) be an active member of the local medical community and participate in professional activities related to out-of-hospital care,
- 4) be knowledgeable about the education of the Emergency Medical Services Professions, including professional, legislative and regulatory issues regarding the education of the Emergency Medical Services Professions.

5. Faculty / Instructional Staff

a. Responsibilities: In each location where students are assigned for didactic or clinical instruction or supervised practice, there must be instructional faculty designated to coordinate supervision and provide frequent assessments of the students' progress in achieving acceptable program requirements.

b. Qualifications: The faculty must be knowledgeable in course content and effective in teaching their assigned subjects, and capable through academic preparation, training and experience to teach the courses or topics to which they are assigned.

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For most programs, there should be a faculty member to assist in teaching and/or clinical coordination in addition to the program director. The faculty member should be certified by a nationally recognized certifying organization at an equal or higher level of professional training than the Emergency Medical Services Profession(s) for which training is being offered.

6. Lead Instructor: When the Program Director delegates specified responsibilities to a lead instructor, that individual must:

a. **Responsibilities:** Perform duties assigned under the direction and delegation of the program director.

The Lead Instructor duties may include teaching paramedic or AEMT course(s) and/or assisting in coordination of the didactic, lab, clinical and/or field internship instruction.

b. **Qualifications:** The Lead Instructor must possess

- 1) a minimum of an associate degree
- 2) professional healthcare credential(s)
- 3) experience in emergency medicine / prehospital care,
- 4) knowledge of instructional methods, and
- 5) teaching experience to deliver content, skills instruction, and remediation.

Lead Instructors should have a bachelor's degree.

The Lead Instructor role may also include providing leadership for course coordination and supervision of adjunct faculty/instructors.

The program director may serve as the lead instructor.

C. Curriculum

1. The curriculum must ensure the achievement of program goals and learning domains. Instruction must be an appropriate sequence of classroom, laboratory, clinical/field experience, and field internship activities.

Progression of learning must be didactic/laboratory integrated with or followed by clinical/field experience followed by the capstone field internship, which must occur after all core didactic, laboratory, and clinical experience.

Instruction must be based on clearly written course syllabi that include course description, course objectives, methods of evaluation, topic outline, and competencies required for graduation.

The program must demonstrate by comparison that the curriculum offered meets or exceeds the content and competency of the latest edition of the National EMS Education Standards.

2. The program must set and require minimum numbers of patient/skill contacts for each of the required patients and conditions listed in these Standards, and at least annually evaluate and document that the established program minimums are adequate to achieve entry-level competency.

Further pre-requisites and/or co-requisites should be required to address competencies in basic health sciences (Anatomy and Physiology) and in basic academic skills (English and Mathematics).

- 442 3. The field internship must provide the student with an opportunity to serve as team leader in a
443 variety of pre-hospital advanced life support emergency medical situations.
444

445 *AEMT is based on competency, but may be typically 150-250 beyond EMT, which is 150-190,*
446 *and may be taught separately or combined.*
447

448 Definitions (to be moved to policies): 449

450 **Clinical experience:** *planned, scheduled, educational student experience with patient*
451 *contact activities in settings, such as hospitals, clinics, free-standing emergency centers,*
452 *and may include field experience.*
453

454 **Field Experience:** *planned, scheduled, educational student time spent on an EMS unit,*
455 *which may include observation and skill development, but which does not include team*
456 *leading and does not contribute to the CoAEMSP definition of field internship.*
457

458 **Field Internship:** *planned, scheduled, educational student time on an advanced life*
459 *support (ALS) unit responsible for responding to critical and emergent patients who*
460 *access the emergency medical system to develop and evaluate team leading skills. The*
461 *primary purpose of field internship is a capstone experience managing the Paramedic*
462 *level decision-making associated with prehospital patients.*
463

464 **Team Lead:** *occurs during the capstone field internship experience in which students*
465 *apply the concepts acquired and demonstrate that they have achieved the terminal goals*
466 *for learning established by their educational program, and are able to demonstrate entry-*
467 *level competency in the profession including the cognitive, psychomotor, and affective*
468 *learning domains. The capstone experience occurs after the didactic, lab and clinical,*
469 *and optional field experience components have been completed and of sufficient volume*
470 *to show competence in a wide range of clinical situations. A successful team lead should*
471 *be clearly defined for preceptors and students to assist in inter-rater reliability.*
472

473 D. Resource Assessment 474

475 The program must, at least annually, assess the appropriateness and effectiveness of the
476 resources described in these **Standards**.
477

478 The program must include results of resource assessment from at least students, faculty, medical
479 director(s), and advisory committee using the CoAEMSP resource assessment tools.
480

481 The results of resource assessment must be the basis for ongoing planning and appropriate
482 change. An action plan must be developed when deficiencies are identified in the program
483 resources.
484

485 Implementation of the action plan must be documented and results measured by ongoing
486 resource assessment.

487 IV. Student and Graduate Evaluation/Assessment 488

489 A. Student Evaluation 490

491 1. Frequency and Purpose 492

493 Evaluation of students must be conducted on a recurrent basis and with sufficient frequency
494 to provide both the students and program faculty with valid and timely indications of the
495 students' progress toward and achievement of the competencies and learning domains
496 stated in the curriculum.

497
498 Achievement of the program competencies required for graduation must be assessed by
499 criterion-referenced, summative, comprehensive final evaluations in all learning domains.
500

501 2. Documentation

- 502
503 a. Records of student evaluations must be maintained in sufficient detail to document
504 learning progress and achievements, including all program required minimum
505 competencies in all learning domains in the didactic, laboratory, clinical and field
506 experience/internship phases of the program.
507
508 b. The program must track and document that each student successfully meets each of the
509 program established minimum patient/skill requirements for the appropriate exit point
510 according to patient age-range, chief complaint, and interventions.
511

512 B. Outcomes

513 1. Outcomes Assessment

514
515 The program must periodically assess its effectiveness in achieving its stated goals and
516 learning domains. The results of this evaluation must be reflected in the review and timely
517 revision of the program.
518

519 Outcomes assessments must include, but are not limited to: national or state credentialing
520 examination(s) performance, programmatic retention/attrition, graduate satisfaction, employer
521 satisfaction, job (positive) placement, and programmatic summative measures (i.e. final
522 comprehensive students evaluations in all learning domains). The program must meet the
523 outcomes assessment thresholds established by the CoAEMSP.
524

525 *“Positive placement” means that the graduate is employed full or part-time in the profession*
526 *or in a related field; or continuing his/her education; or serving in the military.*
527 *A related field is one in which the individual is using cognitive, psychomotor, and affective*
528 *competencies acquired in the educational program.*
529

530 *“National credentialing examinations” are those accredited by the Institute for Credentialing*
531 *Excellence.*
532

533 2. Outcomes Reporting

534
535 The program must periodically submit to the CoAEMSP the program goal(s), learning
536 domains, evaluation systems (including type, cut score, and appropriateness/validity),
537 outcomes, its analysis of the outcomes, and an appropriate action plan based on the
538 analysis.
539

540 Programs not meeting the established thresholds must begin a dialogue with the CoAEMSP
541 to develop an appropriate plan of action to respond to the identified shortcomings.

542 V. Fair Practices

543 A. Publications and Disclosure

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545
546 1. Announcements, catalogs, publications, and advertising must accurately reflect the program
547 offered.
548
549 2. At least the following must be made known to all applicants and students: the sponsor's
550 institutional and programmatic accreditation status as well as the name, mailing address, web

551 site address, and phone number of the accrediting agencies; admissions policies and practices,
552 including technical standards (when used); policies on advanced placement, transfer of credits,
553 and credits for experiential learning; number of credits required for completion of the program;
554 tuition/fees and other costs required to complete the program; policies and processes for
555 withdrawal and for refunds of tuition/fees.

556
557 3. At least the following must be made known to all students: academic calendar, student
558 grievance procedure, criteria for successful completion of each segment of the curriculum and
559 for graduation, and policies and processes by which students may perform clinical work while
560 enrolled in the program.

561
562 4. The sponsor must maintain, and provide upon request, current and consistent information
563 about student/graduate achievement that includes the results of one or more of the outcomes
564 assessments required in these **Standards**.

565
566 *The sponsor should develop a suitable means of communicating to the communities of*
567 *interest the achievement of students/graduates.*

568
569 **B. Lawful and Non-discriminatory Practices**

570
571 All activities associated with the program, including student and faculty recruitment, student
572 admission, and faculty employment practices, must be non-discriminatory and in accord with
573 federal and state statutes, rules, and regulations. There must be a faculty grievance procedure
574 made known to all paid faculty.

575
576 A program conducting educational activities in other State(s) must provide documentation to
577 CoAEMSP that the program has successfully informed the state Office of EMS that the program
578 has enrolled students in that state.

579
580 **C. Safeguards**

581
582 The health and safety of patients, students, faculty, and other participants associated with the
583 educational activities of the students must be adequately safeguarded.

584
585 All activities required in the program must be educational and students must not be substituted for
586 staff.

587
588 **D. Student Records**

589
590 Satisfactory records must be maintained for student admission, advisement, counseling, and
591 evaluation. Grades and credits for courses must be recorded on the student transcript and
592 permanently maintained by the sponsor in a safe and accessible location.

593
594 **E. Substantive Change**

595
596 The sponsor must report substantive change(s) as described in Appendix A to
597 CAAHEP/CoAEMSP in a timely manner. Additional substantive changes to be reported to
598 CoAEMSP within the time limits prescribed include:

- 599
600 1. Change in sponsorship
601 2. Change in location
602 3. Addition of a satellite location
603 4. Addition of a distance learning program

604
605 **F. Agreements**

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There must be a formal affiliation agreement or memorandum of understanding between the sponsor and all other entities that participate in the education of the students describing the relationship, roles, and responsibilities of the sponsor and that entity.

PROPOSED

Appendix B

Curriculum

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613
614 “The *National EMS Education Standards* represent another step toward realizing the vision of the 1996
615 *EMS Agenda for the Future*, as articulated in the 2000 *EMS Education Agenda for the Future: A Systems*
616 *Approach*. The *National EMS Education Standards* outline the minimal terminal objectives for entry-level
617 EMS personnel to achieve within the parameters outlined in the *National EMS Scope of Practice Model*.”
618 (*National EMS Education Standards*, U.S. Department of Transportation, National Highway Traffic Safety
619 Administration, DOT HS 811 077A, January 2009)
620

621 Appendix B does not contain the complete curriculum content required to demonstrate compliance with
622 Standard III.C. Only excerpts of the Table of Contents are presented. The complete curriculum is
623 specified in the current edition of the *National EMS Education Standards*.
624

- 625 a. Anatomy and Physiology
- 626 b. Medical Terminology
- 627 c. Pathophysiology
- 628 d. Life Span Development
- 629 e. Public Health
- 630 f. Pharmacology
 - 631 1) Principles of Pharmacology
 - 632 2) Medication Administration
 - 633 3) Emergency Medications
- 634 g. Airway Management, Respirations and Artificial Ventilation
 - 635 1) Airway Management
 - 636 2) Respiration
 - 637 3) Artificial Ventilation
- 638 h. Assessment
 - 639 1) Scene Size-Up
 - 640 2) Primary Assessment
 - 641 3) History Taking
 - 642 4) Secondary Assessment
 - 643 5) Monitoring Devices
 - 644 6) Reassessment
- 645 i. Medicine
 - 646 1) Medical Overview
 - 647 2) Neurology
 - 648 3) Abdominal and Gastrointestinal Disorders
 - 649 4) Immunology
 - 650 5) Infectious Diseases
 - 651 6) Endocrine Disorders
 - 652 7) Psychiatric
 - 653 8) Cardiovascular
 - 654 9) Toxicology
 - 655 10) Respiratory
 - 656 11) Hematology
 - 657 12) Genitourinary/Renal
 - 658 13) Gynecology
 - 659 14) Non-Traumatic Musculoskeletal Disorders
 - 660 15) Diseases of the Eyes, Ears, Nose, and Throat
- 661 j. Shock and Resuscitation
- 662 k. Trauma
 - 663 1) Trauma Overview
 - 664 2) Bleeding

- 665 3) Chest Trauma
- 666 4) Abdominal and Genitourinary Trauma
- 667 5) Orthopedic Trauma
- 668 6) Soft Tissue Trauma
- 669 7) Head, Facial, Neck, and Spine Trauma
- 670 8) Environmental Emergencies
- 671 9) Multisystem Trauma
- 672 I. Special Patient Populations
- 673 1) Obstetrics
- 674 2) Neonatal care
- 675 3) Pediatrics
- 676 4) Geriatrics
- 677 5) Patients With Special Challenges
- 678 m. EMS Operations
- 679 1) Principles of Safely Operating a Ground Ambulance
- 680 2) Incident Management
- 681 3) Multiple Casualty Incidents
- 682 4) Air Medical
- 683 5) Vehicle Extrication
- 684 6) Hazardous Materials
- 685 7) Terrorism and Disaster
- 686 n. Clinical Behavior/Judgment
- 687 1) Assessment
- 688 2) Therapeutic Communication and Cultural Competency
- 689 3) Psychomotor Skills
- 690 4) Professionalism
- 691 5) Decision-Making
- 692 6) Record Keeping
- 693 7) Patient Complaints
- 694 8) Scene Leadership
- 695 9) Scene Safety

PROPOSED