

**NASEMSO Board of Directors Retreat
Tuesday-Wednesday, December 11-12, 2012
The Hotel Monaco, Alexandria, VA
Meeting Record**

Present

Chris Bell (VT), East Rep.
Dennis Blair (AL), Secretary
Gary Brown (VA), Treasurer
Dean Cole (NE), North Central
Jim DeTienne (MT), President
Dave Edwards (VA), PEC
Andy Gienapp (WY), West
Brett Hart (TX), Educ & Professional Stds
Randy Kuykendall (CO), Past President
Joe Moreland (KS), Data Managers
Paul Patrick (UT), President-elect
Rob Seesholtz (TN), Trauma Managers
Peter Taillac M.D. (UT), Medical Directors
Keith Wages (GA), South Central

Absent

(none – all present)

Also Present

Rachael Alter, Program Manager
Beth Armstrong, EVP
Bob Bass M.D. (MD), Air Medical
Dia Gainor, Executive Director
Mary Hedges, Program Manager
Kevin McGinnis, Program Manager
Tom Nehring (ND), Rural EMS
Kathy Robinson, Program Manager
Leslee Stein-Spencer, Program Manager

Federal Partners (partial)

Dave Bryson, NHTSA OEMS
Drew Dawson, NHTSA OEMS
Beth Edgerton M.D., EMSC
Susan McHenry, NHTSA OEMS
Gam Wijetunge, NHTSA OEMS

Secretary's Report

Secretary Dennis Blair presented the previous meeting record. Gary Brown moved, seconded by Dean Cole to approve the November 8, 2012 Board Meeting Record. The vote was unanimous and the motion carried.

Meeting Matters

The Board reviewed the master calendar of NASEMSO committees and councils recurring events and 2013 meeting plans.

ACTION: Staff will add an online, editable calendar tool to the web site.

Federal Partners Updates and Discussions

- NHTSA OEMS – Drew Dawson spoke about the association's special capabilities qualifying it for a sole source cooperative agreement. He noted that this arrangement is mutually beneficial and that activities occurring under it are jointly credited to both organizations. He made sure that NASEMSO is aware that it receives half of NHTSA OEMS operational budget. It is important that we not take each other for granted in the relationship. This is an increased era of accountability and increased focus on ethics issues in the federal government. This trickles down to the way that they do business with increased scrutiny on all their funding awards, making sure that there is a bang for the buck with products and deliverables

delivered under all agreements. Deliverables and milestones must be clear. There will be a bit of a change in their relationship with NASEMSO. They must be more arms'-length with NASEMSO as a contractor, so cannot attend cocktail parties, sit down for lunch, etc. It was noted that there have been no complaints or concerns relative to NASEMSO.

ACTION: It was suggested that NASEMSO staff meet via teleconference with NHTSA OEMS staff to review each quarterly report.

Drew spoke about the umbrella cooperative agreement including a series of projects; this intention of this arrangement is to provide more flexibility to the organization and for NHTSA. He emphasized the federal budget uncertainty could significantly impact the NASEMSO support available.

Susan McHenry summarized CAP-001 (Cooperative Agreement Project) activity noting that it supports many of NASEMSO's relationships with other organizations and constituencies. The "Model EMS Office" task should reflect current developments in the profession such as air medical guidelines/legislation and transition of practitioners from military to civilian service. \$500,000 is provided annually, including \$200,000 from EMSC.

Gam Wijetunge briefed that CAP-003 on EMS Workforce will conclude in 2013 and is a 2-year project. It stems from the EMS Workforce Agenda for the Future; a small project team includes NASEMSO and several federal agencies. There will be a stakeholder meeting in 2013 to review the draft document. The target audience is state EMS directors and their staff. The funding amount is \$217,000.

Susan McHenry shared that CAP-004 is a new award, demonstrating the flexibility that this umbrella approach provides. The Medical Directors Council identified a need to develop evidence-based guidelines for EMS and model core clinical guidelines to bring a little more standardization to work across the states. It is a concise, measureable project that serves as a step towards a long-term goal we have for EMS. Carol Cunningham and Rich Kamin are co-PIs. It is a 2-year project including \$199,000 (\$49,000 from EMSC).

Dave Bryson shared that CAP-002 has become CAP-005, to support the Education Agenda Implementation project. New topics addressed within this CAP are specialty care and national scope of practice model. Psychomotor skills for adult learners is a new focus. This CAP is set up for 3-years; \$150,000 is funded through September 2013 and now, staff must submit proposals for the following year 2013-14 activity (Bryson mentioned May 2013 deadline).

Drew Dawson shared that Cathy Gotschall serves as the COTR for CAP-00x Implementation of Pre-hospital Evidence Based Guideline for 3-years, \$400,000 awarded in September 2012.

When asked how NHTSA decides whether to fund unsolicited proposals, Drew indicated that he and Beth Edgerton consider the requests and also input from NEMSAC. He noted that it is unlikely that any additional new projects will be funded.

NTSB has issued recommendations on air ambulance, including that FICEMS develop a clinical guideline. Another is to examine integration of air ambulances into the overall EMS system. They began a system integration guideline. A component will address governance issues and state authority. DOT general counsel is closely involved in this. CDC is leading the effort.

- MCHB EMSC – Dr. Beth Edgerton mentioned that 2014 marks the 30th year of the EMSC office, marking a milestone to ensure appropriate and timely pediatric emergency care across the continuum. They are primarily a grant-generating organization, rather than a regulatory body. EMSC and NASEMSO missions intersect. NEDARC and the EMSC NRC fused to be the EMSC Data Coordinating Center. She gave a brief overview of the Pediatric Emergency Care Applied Research Network which supports 6 research centers and 18 hospitals, controlled clinical trials, public data sets and infrastructure support. Topics they are addressing including Disaster Preparedness, Regionalization, Injury and Illness Prevention, Clinical Efficacy and Patient Safety, Online Medical Direction, Pediatric Education Requirements and re-certification.

Project Reports

- Model Interstate Compact for EMS Personnel Licensure – Dia Gainor shared that the idea for this project came from the 2011 NASEMSO Board Retreat. She noted that there are over 300 interstate compacts in the US today, with any given state involved in 25 or so. A 30-member National Advisory Panel will be convened twice this year including relevant stakeholder groups including federal partners such as the US Forest Service, FBI, DHS and other agencies that regularly deploy personnel that cross state boundaries. They will consider the main pillars or foundational issues that should be addressed in an EMS compact. A drafting team will work through the details such as whether or not the sending state must use the National Registry state in order to protect their personnel, whether background checks are required, etc. It will essentially produce model legislation for states' consideration.
- Implementation of Evidence-Based Guidelines – Dr. Peter Taillac shared that NASEMSO competed to win this project. There are several existing protocols including pain management and air ambulance. The current project is to study the implementation process of a protocol – dissemination of the protocol in a state; barriers; successes that already exist. Pilots will be conducted in five states including TN ID WY UT and another TBD.

- Joint National EMS Leadership Forum – goals of the forum to continue discussions among partner groups about what we’re doing, identify opportunities to share resources and jointly address common concerns such as drug shortage, use of NEMSIS and others.

****Add agenda items (for tomorrow)****

- Non-members at meetings
- ASMI overview
- Web Committee
- Turnover/mentoring needs

Council Reports

Work Plan discussion—high-level tool for committees and councils. It was noted there is the potential to reallocate resources based on priorities. Each council presented current work plans including goals and when relevant, deliverables committed under various federally-funded and other projects.

- [Data Managers](#)
- [Education & Professional Standards](#)
- [Pediatric Emergency Care](#)
- [Medical Directors](#)
- [Trauma Managers](#)

Common themes that emerged during the presentation of the work plans:

- Mentoring
- Electronic Trauma/Stroke Systems
- Web Site
- Joint council meetings
- Funding for ACS-NAEMSO Joint Operating Committee
- Surveys
- Trauma Systems (do they matter?)
- EMS Fellows
- Securing future funding – diversify our reliability on one specific source
 - Try to build a relationship with the Helmsly Foundation
- Leadership and respect
 - Build a relationship with AASHTO ...
- Community paramedics

Government Affairs – Advocates for EMS

Jim DeTienne and Randy Kuykendall briefed the Board on concerns about the arrangement with Advocates for EMS and Holland & Knight, including the appearance of a conflict of interest with other H&K clients in the EMS and trauma industry.

An example of NAEMSO’s concern was over H&K advocating a definition of critical care transport precluding the use of a 2-paramedic crew for reimbursement eligibility. Another was about the drug shortage issue.

The NASEMSO Board gave this considerable discussion and agreed to further contemplate H&K's response to AEMS Board concerns, before taking action tomorrow.

The Board recessed the meeting at 4:50 p.m. on Tuesday and reconvened Wednesday at 8:00 a.m.

Treasurer's Report

Treasurer Gary Brown stated that the beginning fund balance at July 1 was \$484,000; year-to-date receipts as \$556,962 and expenses are \$406,842 yielding a net excess as of November 1 of \$150,120. The fund balance at November 30 was \$634,864. He reported that as of December 10, there are 12 states that have not paid their dues for 2012-13. He shared that Virginia prohibits dues payments but he can execute a contract with ASMI that would include membership.

He noted that 2012-13 exhibit and sponsor revenue was lower than previous years.

Dia reviewed the financial impact of our 8 current awards that should net \$168,851 this fiscal year.

NHTSA reminded us yesterday that while the total anticipated project amount is reflected on the award, they are not all funded 100% in the current fiscal year.

Paul Patrick shared that he used the same group of volunteers to loosely serve as the Program Committee and the Finance Committee. The primary activity of the Finance Committee has been to select recipients for travel support.

ACTION: The Board will serve as the Finance Committee to review the annual audit report and receive monthly reports from the Treasurer; Gary Brown will convene a group to address other issues such as sponsor and exhibit revenue, dues payments and other specific concerns. He will invite councils and regions to appoint representatives.

ACTION: Randy Kuykendall moved, seconded by Keith Wages for Dean Cole to serve as the Membership Liaison to call non-paying states and territories to determine why.

ACTION: Paul Patrick moved, seconded by Randy Kuykendall to unbundle sponsorship options to also allow "a la carte" hosting of selected meal functions and breaks. The motion carried by unanimous vote.

ACTION: Brett Hart moved, seconded by Andy Gienapp to apply consistent sponsorship fees for any organization wanting to secure exclusive time with state EMS officials. The vote was unanimous and the motion carried. The

group decided that it would not govern whether the hosting includes or excludes certain audience segments/councils.

ACTION: NASEMSO approved to support travel expenses for its representatives on the ACS-NASEMSO Joint Operating Committee. This was done by unanimous vote at the motion and second of Paul Patrick and Rob Seesholtz respectively. The Board also agreed to refer the pilot report back at the JOC.

ACTION: It was decided to decline NAEMT's request to sponsor EMS on the Hill Day but to point out that the NASEMSO Mid-Year Meeting is scheduled in conjunction with the gathering in order to lend support.

ASMI Update

Beth Armstrong provided the Board an overview of NASEMSO's management firm ASMI, explaining the staffing strategy, client mix and plans to enhance technology to support client service. She noted that the NASEMSO staff team is a mix of virtual personnel meshed with HQ infrastructure staff (meetings, accounting, contracts management, administration and related functions). She shared that ASMI has recently begun an application process to become accredited by the AMC Institute.

Other Business

- US DOT – Dia Gainor reviewed changes to NEMSAC's authorizing legislation including the selection of the chair by election process instead of by DOT, and direct report of this body to the Secretary of Transportation. She noted that the bill also mentions "serious injuries" over 100 times. FHA has just undertaken a project to train 1 million response personnel – NASEMSO is only peripherally involved because DOT requested assistance to identify EMS instructors.

Committee and Project Reports

- Agency & Vehicle Licensure – Dia Gainor briefed the Board on the Model Rules for Ambulance Vehicle Design Project. She gave an update noting a response from Denise Banks, Director, Automotive yesterday to NASEMSO's inquiry about the cancellation of the Federal Star of Life Ambulance Specification (KKK). The GSA response is: "GSA is in receipt of your email and will grant your request to continue to publishing of Federal Ambulance Specification until September 30, 2015."

ACTION: Paul Patrick moved, seconded by Gary Brown to move the two TIAs through the NFPA process. The vote was unanimous and the motion carried.

ACTION: Keith Wages moved, seconded by Dennis Blair to form the task group for NFPA. The vote was unanimous and the motion carried.

- Air Ambulance Model State Guidelines – Bob Bass explained FAA regulation of rates, routes and services. NAEMSP, NASEMSO and AAMS joined together and agreed that

model regulations should be drafted. AAMS recently finalized a document that might push us to the brink of pre-emption.

ACTION: Paul Patrick moved, seconded by Dean Cole to establish a work group engaging state directors to address the guidelines. The vote was unanimous and the motion carried.

- Government Affairs – the sense of the Board is that NASEMSO is recognized as a leading voice for EMS.

ACTION: Paul Patrick moved, seconded by Dennis Blair to convey to the AEMS Board NASEMSO's strong support of AEMS mission and goals. It has come to the NASEMSO Board's attention that the current management and lobbying contract expires December 31, 2012. NASEMSO recommends that the AEMS Board immediately begin the process to seek proposals for new management and government relations services. The motion passed with one opposed (Cole).

Jim should communicate immediately with the NAEMSP, NAEMSE and NAEMT presidents. The Board discussed reducing the NASEMSO level of financial participation in 2013 but a decision was not made.

- Communications Committee – Kevin McGinnis was appointed to the FirstNet Board and Paul Patrick was appointed to the Public Safety Advisory Council. Kevin has a three-year term. Paul was named a co-chair for EMS. The wireless network that will be created will be the fourth largest in the US. It will be turned on in 2-5 years.
- HITS – Dia reminded that each state office should appoint a member to the AVL committee if possible.
- Rural EMS – Rachael Alter distributed a July 2012 report on Clinical Treatment Guidelines for Wildland Fire Medical Units produced by the National Wildfire Coordinating Group.

NEXT AGENDA: The Board will discuss the participation of vendors in council meetings (Peter Taillac noted that the medical directors are not allowing them during their meeting in January).

Adjournment

There being no further business, the meeting adjourned Wednesday, December 12 at 12:19 p.m. at the motion and second of Dave Edwards and Andy Gienapp by unanimous vote.

Meeting Record respectfully submitted by EVP Beth Armstrong.