



Domestic Preparedness Meeting Record

Subject	DP Committee		Date	2/07/2013
Facilitator	Joe Schmider		Time	1400 EST
Location	Teleconference		Scribe	Leslee Stein-Spencer
			Staff	Leslee Stein-Spencer

State/ Partner	Present	State/ Partner	Present	State/ Partner	Present	State/ Partner	Present
AL		IA		NJ	X	VT	
AK		KS		NM		VA	X
AZ		KY		NY		WA	
AR		LA		NC		WV	
CA	X	ME		ND		WI	
CO		MD		OH		WY	
CT		MA		OK		NHTSA	
DE		MI		OR	X	HRSA	
DC		MN		PA	X	DHS	
FL		MS		RI		CDC	
GA		MO		SC		Guest	AMR
HI		MT		SD		Guest	
ID		NE		TN		Guest	
IL		NV	X	TX			
IN		NH		UT			

Key Points Discussed		
No.	Topic	Highlights
1.	Welcome and Roll Call	Joe Schmider welcomed the group and all participants introduced themselves
2.	Approve Agenda and Meeting Record	Meeting minutes from Decembers conference call are posted on the DP web site
3.	AAR	Joe discussed the highlights that were drafted in the AAR. The report is now on the DP web site and if you need a copy to review let Joe or Leslee know. An issue that still needs to be resolved and one that the DP committee has been looking at is notification of the state EMS office when a provider is activated thru the National Ambulance Contract. Another major issue identified was the lack of patient tracking. Dr. Backer asked if any state was doing patient tracking and incorporating every day run reports and hospitals. Mississippi has identified a state-wide program but not sure if hospitals are included.
4.	FEMA/National Ambulance Contract	Leslee and Joe are going to meet with FEMA on this issue but there has been another staffing change. When the new person is in place, a meeting will be scheduled.
5.	FICEMS update	None provided
6.	Discussion of Strategic Goals	Leslee went over the DP committees goals for the upcoming year. These include AAR post disaster, a no notice communication drill, participation on national and federal initiatives and providing comments on draft documents
7.	Mid year mtg	There will not be a DP meeting. Joe and Leslee will not be in attendance due to conflicting schedules.
8.	Credentialing Committee	This committee has not met but Joe will keep the group informed of any progress that is made.
9.	Rural Domestic Preparedness	Chris Bell from Vermont was not on the DP call but he has been appointed to this committee.
10.	Survey Update	Joe and Leslee identified those states that still needed to complete the survey. A cutoff date of Feb 15 th is what we will use to finalize the survey. This survey is critical to help states identify the limited amt. of funding that EMS receives.

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No.	Topic	Highlights
11.	Communication drill	Spring will be set aside for Regional reps to update contact info with their states. Wrong numbers as well as off hours numbers were not current when used during Storm Sandy. September will be set aside for the no notice communication drill.
12.	Next Conference call	April 4, 2013 at 2 pm EST

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Meet with FEMA	Leslee/ Joe	May
2.	Finalize DP Funding Survey	Leslee/ Joe	Feb 15th
3.	Share Emergency Contact List with Regional Reps for updates	Leslee/ Joe	Feb/March EC Committee
4.			
5.			