



National Association of State EMS Officials

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NASEMSO Council and Committee Meeting Attendance Guidelines

State EMS Officials and Federal Partners are welcome to attend all NASEMSO Council and Committee Meetings. Federal Partners who have been invited to speak at any part of the NASEMSO Annual or Mid-Year Meeting may have their registration fee waived if so requested.

Vendors who are registered exhibitors are allotted a specified number of conference badges (e.g., 2 for booths and 1 for tabletops) providing access to the exhibit hall and meeting sessions during the regular meeting (usually Wednesday, Thursday and Friday). If registered exhibitors wish to attend and observe the council/committee meetings (typically held on Monday and Tuesday), they are welcome to do so as is any other meeting registrant. If a vendor representative who is not registered for the meeting as an exhibitor or otherwise is invited to speak at a council/committee meeting, he or she would have complimentary access to the meeting in which he or she is speaking. If they wish to attend additional meeting sessions or days, registration would be required. Note: Conference badges are intended for the individual named on the badge only.

Other NASEMSO Members who are not state EMS officials but who have registered for the meeting may also attend and observe council/committee meetings. This includes Associate Members and Corporate Members. NASEMSO bylaws allow all categories of members to serve on **Ad Hoc Committees** (e.g., MIH/CP and AVL) and **Standing Committees** but these members would be expected to pay any registration fees associated with the meeting. Membership categories advertised on the NASEMSO website indicate that **Associate Members** are entitled to one member who can serve on committees, and **Corporate Members** are entitled to three members who can serve on committees.

Official Liaisons from partner organizations (NAEMT, NAEMSE, NAEMSP) A limited number of complimentary meeting registrations are offered to partner associations, as they extend the same to NASEMSO's President and one other official who attend their meetings. Liaisons are welcome to attend council, committee and other sessions.

Closed Sessions are an option when a council has a clear need to address an issue among its members and state EMS officials only. Closed sessions should be the exception and rarely used. While NASEMSO is a private organization, it is representative of state officials who have an interest in conducting business in a transparent manner.

Council and Committee Chairs are responsible for conducting productive meetings which conform to the bylaws. The chair is expected to maintain order, which includes determining who will sit at the meeting table as well as who will speak. It would be a reasonable expectation to ask that members sit at the meeting table and guests in the perimeter unless the meeting is small and members are not clearly designated, as is the case with some of the smaller committees.