

NASEMSO Board of Directors Meeting  
Monday, October 9, 2017  
**Meeting Record**



**PRESENT**

**Officers:**

President: Keith Wages (GA)  
Past President: Paul Patrick (UT)  
Treasurer: Gary Brown (VA)  
Secretary: Alisa Williams (MS)  
President-elect: Kyle Thornton (NM)  
At-large and South: Donna Tidwell (TN)

**Regions:**

East: Jason Rhodes (RI)  
West: Wayne Denny (ID)  
Great Lakes: Mel House (OH) for Kathy Wahl (MI)  
Western Plains: Andy Gienapp (WY)

**Councils:**

Data: Kevin Putman (MI)  
Pediatric: Carolina Roberts-Santana M.D. (RI)  
Trauma Managers: Carole Mays (MD)  
Personnel Licensure: Helen Pullen (WI)  
Health and Medical Preparedness: Joe Schmider (TX)  
Medical Directors: Ken Williams MD (RI)

**EXCUSED ABSENT**

(none)

**CALL TO ORDER / SELF INTRODUCTIONS**

President Keith Wages called the meeting to order at 2:00 p.m. Eastern time. Beth Armstrong called roll and noted a quorum was present.

**SECRETARY'S REPORT**

**Previous Meeting Minutes** – Secretary Alisa Williams presented the previous meeting minutes.

**ACTION:** Donna Tidwell moved, seconded by Helen Pullen to approve the September 14, 2017 meeting record. The vote was unanimous and the motion carried.

**TREASURER'S REPORT**

**Financial Status** –Treasurer Gary Brown reported that as of September 30, 2017 NASEMSO had three-months income from operations of \$494,408 and expenses were \$498,758 yielding (\$4,343) operational deficit. Other income including interest and unrealized gains results in a year to date net excess of \$20,452.

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**ALSO PRESENT**

Jim Green, Safe Transport of Children  
Brent Myers, NAEMSP  
Donnie Woodyard, NREMT

**Members:**

Dale Adkerson (OK), Host  
Guy Dansie (UT)  
Jim DeTienne (MT)  
Taylor George (AZ)  
Mel House (OH)  
Sam Hurley (DC)  
Steve McCoy (FL), HITS  
Morgan Skaggs (AL), PEC Vice Chair  
Stephen Wilson (AL)

**Federal Partners:**

ASPR: Bruce Dell

**Staff:**

Rachael Alter, Program Manager  
Beth Armstrong, Executive VP  
Joe Ferrell, NCBP Advocate  
Dia Gainor, Executive Director  
Mary Hedges, Program Manager  
Kevin McGinnis, Program Manager  
Sue Prentiss, REPLICA Advocate  
Leslee Stein-Spencer, Program Manager

Gary presented 2017-18 budget amendments, a 2018-19 draft budget which includes an increase in member dues rates and a management agreement, indicating that all updates are unanimously recommended by the Executive Committee.

**Modification to Management Agreement** – Beth Armstrong proposed to revise the scope of service and extend the contract by a year. Services would support councils, regions and committees support, regional meetings services and technical assistance.

## **EXECUTIVE SESSION**

**ACTION:** The proposed changes to the budget and to the management agreement were approved (see Attachment 1).

**ACTION:** A survey will be developed to collect states' inputs on increasing annual NASEMSO member dues from \$2,000 to \$3,000. The survey should consider dues structure options such as based on NASEMSO council positions filled. The survey should convey that additional funding is needed to maintain the quality of NASEMSO activities and advocacy.

**National EMS Quality Alliance** – The Board discussed the possibility of NAEMT and AAA working to limit board positions to practitioners.

**ACTION:** Wayne Denny moved, seconded by Kathy Wahl to empower Dia to educate those drafting governing documents of the National EMS Quality Assurance Association on the importance of including regulators and other stakeholders on the governing body of the Association. Performance measures linked to regulation, protocols developed to implement measures.

## **EXECUTIVE DIRECTOR'S REPORT**

**NEPS** – Dia reported the 2017-18 cooperative agreement was awarded last month and is in effect.

**Fatigue in EMS** – Dia reported that performance measures developed to date will be used in Phase 2, and Phase 3 will produce a bio-mathematical scheduling tool.

**SOP Model Revision** – Dia indicated that the expert panel will convene soon.

**ASPR Transport of Highly Infectious Patients** – transport plan template was circulated to members, data to produce the state EMS offices assessment has been collected and the analysis and report is being drafted now. There will be a 4-hour focus group about this on Wednesday.

**Baylor EIIC** – A grantee meeting occurred in August; Dia made two presentations on state EMS systems and on performance measurements and how state partnership grantees could access their NEMSIS data to look at pediatric performance measures.

**UNC National Collaborative for Bio-Preparedness** – Biospatial is providing funding in addition to UNC to sustain this effort. The opioid reporting package has been enhanced and some performance dashboards will be rolled out next week.

**ToXcel Field Triage Guidelines** – contracted with NASEMSO for technical expertise on non-physiologic indicators of probability of severe trauma in motor vehicle crashes utilizing data linkage.

**ACS-COT Joint Policy Statement on Records Linkage** – NHTSA awarded ACS-COT with funds to work with NASEMSO on a joint policy statement.

**NHTSA Naloxone Evidence-Based Guideline** – Mary Hedges reported that a project is underway on field administration and guideline development and dissemination.

## **REPLICA**

Joe Schmider (TX) was elected as chair yesterday. He introduced other Commission officers including Andy Gienapp (WY) – Secretary, Stephen Wilson (AL) – Treasurer, Jeanne-Marie Bakehouse (CO) – Vice Chair, and Donna Tidwell (TN) – Member-at-Large.

NREMT has offered to continue its arrangement with NASEMSO to support advocacy to grow the REPLICA Commission.

**ACTION:** Donna Tidwell moved, seconded by Carolina Roberts-Santana for NASEMSO to continue in 2018 to contract with NREMT for REPLICA advocacy services. The vote was unanimous and the motion carried.

## **ACTION ITEMS**

### **OTHER**

**Ambulance Safety Standards** – Jim Green briefed the group on the safety standards that continue to evolve, and a potential project to develop test methods for pediatric restraint safety performance. The project could be funded by those states desiring to do so through subcontract to NASEMSO.

**NAEMSP** – Dr. Myers gave a brief update mentioning that the DEA bill is not dead (!).

**Disaster Response** – Keith recognized the states involved in significant hurricane response the past few months and the board gave a round of applause. The federal support was praised. Colleagues in Las Vegas were remembered.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:17 p.m. Central time.

*Meeting Record respectfully submitted by NASEMSO Executive Vice President Beth Armstrong.*

**Attachment 1:** 2017-18 Budget Amendments and 2018-19 Approved Budget

## NASEMSO 2017-18 Approved Amendments and 2018-19 Approved Budget

	2018-19 Budget approved 10/09/2017	2017-18 ACTUALS 30-Sep-17	2017-18 AMENDMENTS approved 10/09/17	2017-18 BUDGET
<b>INCOME FROM OPERATIONS</b>				
Dues - Associate Member (\$250)	9,000	5,000	7,500	7,500
Dues - Corporate Member (\$2,000)	18,000	22,000	18,000	18,000
Dues - State Ofc Package (\$2,000)	120,000	46,000	75,250	75,250
MD Council RegFees	2,000	-	-	-
Sponsorships – Board	5,000	-	5,000	5,000
Fall Meeting	-	28,575	-	-
Exhibit	-	-	-	-
Mtg Sponsorships	115,000	18,500	80,000	80,000
Spring Meeting	110,000	420	105,000	105,000
Labels/Monograph/Other/Royalties	500	36	500	500
<b>Federal Contracts/Projects Receipts</b>	<b>1,014,870</b>	<b>373,877</b>	<b>1,995,589</b>	<b>1,118,219</b>
State Travel Funds	-	-	-	-
<b>Total Income from Operations</b>	<b>1,394,370</b>	<b>494,408</b>	<b>2,286,839</b>	<b>1,409,469</b>
<b>OTHER INCOME</b>				
Interest/Dividend	25,000	3,989	17,500	17,500
Realized Gain/Loss on Investments	-	-	-	-
Unrealized Gain/Loss*	30,000	20,805	-	-
<b>Total Other Income</b>	<b>55,000</b>	<b>24,795</b>	<b>17,500</b>	<b>17,500</b>
<b>TOTAL INCOME</b>	<b>1,449,370</b>	<b>519,203</b>	<b>2,304,339</b>	<b>1,426,969</b>
<b>ADMIN / OPS EXPENSES</b>				
Management Fee	403,860	69,015	276,060	276,060
Management Incentive	30,000	70,793	20,000	20,000
Insurance	2,000	-	1,500	1,500
Accounting Fee	2,200	-	2,000	2,000
Credit Card Process Fees	7,500	1,501	7,000	7,000
Investment Fees	8,600	2,258	7,500	7,500
Office Supplies	750	14	750	750
Telephone/fax	2,500	788	2,000	2,000
Postage	500	51	500	500
Printing/copying	500	-	500	500
Membership Mktg	500	-	1,000	1,000
Committee/Liaison Support	15,000	6,469	15,000	15,000
CSG NCIC Legal Services	10,000	6,821	-	-
Board Retreat	20,000	-	35,000	35,000
Donation - EMS Mem Svc	1,000	-	1,000	1,000

Web Site	30,000	2,057	10,000	10,000
Staff Travel	10,000	733	10,000	10,000
Miscellaneous/monograph/list prod.	<u>1,000</u>	-	<u>500</u>	<u>500</u>
<b>Admin/Ops Subtotal</b>	<b>545,910</b>	<b>160,499</b>	<b>390,310</b>	<b>390,310</b>
<b>Federal Contracts/Projects Expenses</b>	<b>883,445</b>	<b>335,714</b>	<b>1,794,047</b>	<b>983,792</b>
Fall Meeting Expense	-	931	35,000	35,000
Fall Meeting Member Travel	-	1,606	-	-
Spring Meeting Expense	<u>85,000</u>	-	<u>85,000</u>	<u>85,000</u>
<b>TOTAL EXPENSES</b>	<b>1,514,355</b>	<b>498,751</b>	<b>2,304,357</b>	<b>1,494,102</b>
<b>NET INCOME FROM OPERATIONS</b>	<b>(119,986)</b>	<b>(4,343)</b>	<b>(17,518)</b>	<b>(84,633)</b>
<b>EXCESS/(DEFICIT)</b>	<b>(64,986)</b>	<b>20,452</b>	<b>(18)</b>	<b>(67,133)</b>
<b>Net Assets Beginning of Year</b>		<b>1,061,796</b>		
<b>Change in Net Assets</b>		<b>20,452</b>		
<b>Net Assets End of Year</b>		<b>1,082,249</b>		