

NASEMSO Board of Directors Meeting  
Thursday, August 8, 2013

# Meeting Record

## PRESENT

Dennis Blair (AL), Secretary  
Gary Brown (VA), Treasurer  
Dean Cole (NE), North Central Region  
Jim DeTienne (MT), President  
Dave Edwards (VA), Pediatric Emerg. Care  
Brett Hart (TX), Education & Prof'l Standards  
Randy Kuykendall (CO), Past President  
Joe Nelson MD (FL), Medical Directors  
Joe Schmider (PA-TX), East Region/Domestic Prep  
Rob SeeSholtz (TN), Trauma Managers  
Paul Sharpe (VA) for Joe Moreland (KS), Data  
Kyle Thornton (NM), West Region  
Keith Wages (GA), South Central

## ABSENT

Paul Patrick (UT), President-elect  
(excused)

## ALSO PRESENT

Rachael Alter, Program Manager  
Beth Armstrong, Executive Vice Pres  
Dia Gainor, Executive Director  
Mary Hedges, Program Manager  
Pat Irwin (NV), West Region Alt  
Brian Litza (WI), AVL Chair  
Susan McHenry, NHTSA (partial)  
Tom Nehring (ND), Rural EMS  
Kathy Robinson, Program Manager  
Alysa Williams (MS), South Central alt.

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## SECRETARY'S REPORT

Dennis Blair presented the July 11, 2013 Board Minutes.

ACTION: The vote was unanimous and the minutes were approved by motion of Keith Wages and second of Kyle Thornton.

## TREASURER'S REPORT

- **Finance Report** – Gary Brown indicated that a 1-month finance report is not yet available for July 2013. He conveyed that Beth Armstrong reported that auditors will be in their office August 26-27 to do the 2012-13 field work, and that this month the NASEMSO accounting department has focused on reconciling the 2011-12 IRS 990 report with 2012-13 year-end records to prepare for the audit.
- **Program Committee** – Gary reported that the Committee selected 18 individuals to receive travel support for the annual meeting. They awarded \$2,041 more than budgeted but anticipate that travel plans and states' ability to support meeting attendance may change and cause the actual expenses to be within budget.

ACTION: Dr. Joe Nelson moved, seconded by Rob Seesholtz that the Board recognized and approved this potential variance. The motion passed with one opposed (Cole).

Gary Brown shared that Dr. Carol Cunningham has requested that the Program Committee reserve a room now at the Rock & Roll Hall of Fame for an outing at the 2014 Annual Meeting.

ACTION: Gary Brown moved, seconded by Brett Hart that the Board approve contracting with the Hall now. The vote was unanimous and the motion carried.

Gary reported that NASEMSO staff and Donna Tidwell are working on many details to produce the 2013 Annual Meeting next month and to finalize 2014 Mid-Year Meeting arrangements.

## PRESIDENTIAL PONDERINGS

- **Revised Workplan Template** – Jim DeTienne shared the MIHCP Strategic Plan and NASEMSO Priorities and Strategies shell as templates to be implemented by all councils and committees in time for the 2013 Board Retreat. There will be a webinar next week with all council and committee leaders to help facilitate using these templates.
- **Report from EMS Workforce Guidelines National Stakeholder Meeting** – Jim attended the meeting two weeks ago; he noted that the Data Definitions have been recently released and incorporated into the Guidelines.
- **Upcoming Elections** – Jim noted that the offices of NASEMSO treasurer, west and east regions will be elected during the annual meeting. Paul Patrick will chair the Nominating Committee.
- **2016 Annual Meeting** – Jim asked the West region to begin thinking about options to host the 2016 annual meeting. The location will be decided next month.
- **NASEMSO Mission-Vision-Goals** – we discussed these during the Mid-Year Meeting, and noted that they will be acted upon in September as part of the Strategic Plan.

## ACTION ITEMS

- **Recommended EMS Fitness Guidelines and Score Sheet** – NAEMT asked for NASEMSO endorsement.

ACTION: Dean Cole moved to endorse the guidelines. Dennis Blair seconded the motion. The vote was unanimous and the motion carried.

- **Quarterly EVENT Reports** – NASEMSO previously has endorsed this system of tracking near misses and patient safety.

ACTION: Brett Hart moved for NASEMSO to distribute links to the reports via the NASEMSO listserve. Kyle Thornton seconded the motion. The vote was unanimous and the motion carried.

- **EMS Innovation White Paper** – Jim drew the groups' attention to the paper drafted by NHTSA and HHS-ASPR. Susan McHenry indicated that the document is intended to stimulate thought in this arena. There could be another round of innovation grants. NHTSA asked for NASEMSO comment, and suggestions on how to make the paper available to the broader EMS community.

ACTION: Dennis Blair moved, seconded by Gary Brown for Jim DeTienne to facilitate a work group to respond to the draft. Tom Nehring will ensure that rural issues are represented. Joe Schmider will participate. The vote was unanimous and the motion carried.

- **NASEMSO 2013 Bylaws Amendments** – Jim shared that NASEMSO's incorporation must be moved to Virginia; one proposed change would accommodate staff as a non-voting director and the other would clarify the process to fill vacancies.

ACTION: Gary Brown moved, seconded by Brett Hart to present the proposed amendments as drafted to the membership for action during the Annual Meeting. The vote was unanimous and the motion carried.

- **Federation of Associations of Regulatory Boards** – Dia Gainor presented the opportunity for NASEMSO to join the Board as a Governing Member. She recently made a presentation to them; the members are predominantly license medical professionals, but also include professionals like accounting and contracting. Dues are based on association revenue. NASEMSO's would be \$1,000 annually.

ACTION: Dave Edwards moved, seconded by Dean Cole to join as a trial membership for two years and support travel for NASEMSO staff to participate. The vote was unanimous and the motion carried.

- **Hartford Consensus II Document** – Joe Schmider represented NASEMSO at a recent White House gathering on the topic, and summarized "Improving Survival from Active Shooter Events" and the July 2013 update.

ACTION: Dr. Joe Nelson moved, seconded by Gary Brown to endorse the document pending the opportunity for the Medical Directors Council to discuss and make a recommendation. A deadline was not noted. The vote was unanimous and the motion carried.

- **NASEMSO 2013-14 Monographs** – The Board reviewed the list of committee surveys provided by Rachael Alter.

ACTION: Dean Cole moved, seconded by Brett Hart that the Board affirms the current plan – six surveys are currently in progress, and five more are planned for

2013-14. It was suggested that one per quarter be conducted; instructions should make clear that completion may be delegated to the appropriate state EMS official. The vote was unanimous and the motion carried.

- **Letter to Department of Transportation** – Dia Gainor presented the opportunity for NASEMSO to join a letter of support Bicyclist & Pedestrian Safety Goals.

ACTION:      Dave Edwards moved, seconded by Gary Brown to join the letter. The vote was unanimous and the motion carried.

## DISCUSSION ITEMS

### NASEMSO STANDING COMMITTEE HIGHLIGHTS

- **Communications & Technology** – (no report)
- **Domestic Preparedness Committee** – Joe Schmider reported that he and Leslee Stein-Spencer are asking state EMS directors to update the after-hours contact list, and that they will be testing the NASEMSO emergency contact procedures soon.
- **Government Information** – (no report)
- **Highway Incident & Transportation Systems** – (no report)
- **Rural EMS** – Tom Nehring shared that there was a JCREC meeting August 1. He shared that JCREC is comprised of four organizations including NASEMSO, National Organization of State Offices of Rural Health, the National Rural Health Resource Center and National Rural Health Association. There will be a joint learning experience October 30, 1:00-5:00 pm in conjunction with the NOSORH conference.

### NASEMSO AD HOC COMMITTEE REPORTS

- **Air Medical** – there is a special workshop for state offices on accreditation produced by CAMTS on the Sunday evening preceding the annual meeting.
- **Agency & Vehicle License** – Brian Litza noted that they have drafted elements to be included in the rule and will present them next month.
- **Education Agenda I-Team** – Kathy Robinson noted that group will meet next month in Nashville. The Pediatric Work Group is meeting weekly and will have a draft gap analysis by the end of the month
- **Mobile Integrated Health/Community Paramedicine** – Jim DeTienne reported that the next meeting will be in-person next month.
- **Specialty Certification** – Kathy Robinson said there will be a draft report in a few weeks.

## NASEMSO REGIONAL REPORTS

- **East** – Joe Schmider said that Chris Bell (VT) will chair the region's meeting in Nashville.
- **West** – Kyle Thornton indicated that the region met via teleconference last month. Shelly Owens (AK) has retired and there is a vacancy; Pat Irwin has also resigned and there is a vacancy in the office of Nevada State EMS Director.
- **North Central** – (no report)
- **South Central** – Keith Wages reported that had their monthly meeting per usual.

## NASEMSO COUNCIL HIGHLIGHTS

- **Data Managers** – Paul Sharpe shared that they met July 23; Rachael Alter is assisting with their environmental scan. They finalized their annual meeting agenda and any discussion items that they could not accommodate for the in-person meeting will be addressed via webinar. ImageTrend and A&R Concepts have begun the certification process for NEMSIS 3.0. The council is forming five new work groups on data linkage, definitions, funding, mentoring and vendor interaction.
- **Education & Professional Standards** – Brett Hart shared that they worked on next year's work plan, planned their Nashville meeting including a session on psychomoter concepts. Their council also plans to address items via webinar that they cannot address in person.
- **Medical Directors** – Joe Nelson MD reported that the work group on the Model Guidelines met in Minneapolis last month and are ahead of schedule.
- **Pediatric Emergency Care** – Dave Edwards noted that they have a full 2-day agenda for the annual meeting. They have four relatively new members to assist with mentoring relations.
- **Trauma Managers** – Rob Seesholtz indicated that the group is working on a mentoring tool kit and expressed appreciation to Rachael Alter for her assistance. They will finalize annual meeting plans next week.

## ADJOURNMENT

There being no further business, the call concluded at 3:32 pm Eastern time.

*Meeting Record respectfully submitted by Executive Vice President Beth Armstrong*