

## Meeting Record



### PRESENT

#### Officers:

President: Keith Wages (GA)  
Past President: Paul Patrick (UT)  
Treasurer: Gary Brown (VA)  
Secretary: Alisa Williams (MS)  
President-elect: Kyle Thornton (NM)  
At-large and South: Donna Tidwell (TN)

#### Regions:

East: Jason Rhodes (RI)  
West: Wayne Denny (ID)  
Great Lakes: Kathy Wahl (MI)  
Western Plains: Joe House (KS) for Andy  
Gienapp (WY)

#### Councils:

Data: Kevin Putman (MI)  
Pediatric: Carolina Roberts-Santana M.D.  
(RI)  
Trauma Managers: Carole Mays (MD)  
Personnel Licensure: Helen Pullen (WI)  
Health and Medical Preparedness: Joe  
Schmider (TX)  
Medical Directors: Ken Williams MD (RI)

### ALSO PRESENT

#### Members:

Steve McCoy (FL), HITS

#### Federal Partners:

ASPR: Bruce Dell  
NHTSA OEMS:  
HRSA EMSC: Tee Morrison-Quinata

#### Staff:

Rachael Alter, Program Manager  
Beth Armstrong, Executive VP  
Jay Bradshaw, Website Troll  
Joe Ferrell, NCBP Advocate  
Dia Gainor, Executive Director  
Mary Hedges, Program Manager  
Kevin McGinnis, Program Manager  
Sue Prentiss, REPLICA Advocate  
Leslee Stein-Spencer, Program Manager

### EXCUSED ABSENT

(none)

### CALL TO ORDER / SELF INTRODUCTIONS

President Keith Wages called the meeting to order at 8:30 a.m. Eastern time. A quorum was present. The Board used a live polling tool to address the meeting purpose.

### STRATEGIC PLAN TEMPLATE FOR STATE EMS OFFICES

Kevin McGinnis facilitated discussion about planning. Board members noted the considerable lack of resources available to create a plan, maintain it with necessary reporting and monitoring effort. Comments were relevant both to a plan for the state EMS office and for the EMS system. The Board noted that rural health considerations should be included.

**ACTION:** A State EMS Office Strategic Planning Task Force was formed including Kathy Wahl, Helen Pullen, Wayne Denny, Donna Tidwell, Joe Schmider. An EMSC rep will be added.

**ACTION:** The NASEMSO Board will meet in Providence for more focused work on NASEMSO Board Minutes December 2017

NASEMSO's association strategic plan.

### **NHTSA NEPS REVIEW AND PLANNING**

Dia Gainor thanked the Board for the privilege of serving as NASEMSO's executive director for 6½ years to date.

She noted that a written assessment of state EMS officials' information needs and leadership needs are due on January 9. Then, the leadership skills workshop approach and content will be reviewed and revised by June 9.

The board reviewed all deliverables and deadlines. Input was provided on specific activities include priority areas for developing resources for aiding states with rule promulgation.

### **NASEMSO 2019 ANNUAL MEETING**

**ACTION:** Joe House moved, seconded by Kyle Thornton to have the meeting in Salt Lake City, Utah. The vote was unanimous and the motion carried.

### **PROJECT UPDATES**

**NCBP** – Joe Ferrell conveyed progress on data use agreements executed to populate the Collaborative. Steve McCoy testified about the value of this in Florida.

**Fatigue in EMS** – Kathy Robinson introduced Mary and Nandi from NHTSA as new contract points of contact. She reported that an evidence-based guideline for fatigue risk management in EMS was developed in Phase 1 of the project, and performance measures developed to date will be used in Phase 2; Phase 3 will produce a bio-mathematical scheduling tool. The Phase 1 methodology paper was published Spring 2017. The study focused on seven PICO questions and 39,000 articles were used to evaluate the PICO questions.

**SOP Model Revision** – Kathy indicated that there was a national engagement last summer on tourniquets, pain management and other topics. They have produced an assessment tool, practice gap analysis, systematic review of literature, matrix of current skills, rapid process to address emergent changes, and more. She noted that endotracheal intubation received a lot of attention.

**ASPR Transport of Highly Infectious Patients** – Leslee reported that all deliverables are being developed for on time submission. The transport plan template was circulated to members, data to produce the state EMS offices assessment has been collected and the analysis and report is being finalized now.

**Baylor EIIC** – Dia shared that we are in Year 2 of the arrangement which supports .25 FTE (Rachael).

**NHTSA Naloxone Evidence-Based Guideline** – Mary Hedges reported that a project is underway on field administration and guideline development and dissemination; it is a collaboration with ACEP and NAEMSP. Dr. Ken Williams is the principal investigator.

**ToXcel Field Triage Guidelines** – Joe Ferrell reported that ToXcel contracted with NASEMSO for technical expertise on non-physiologic indicators of probability of severe trauma in motor vehicle crashes utilizing data linkage.

**ACS-COT Joint Policy Statement on Records Linkage** – NHTSA awarded ACS-COT with funds to work with NASEMSO on a joint policy statement.

### **NASEMSO INFORMATION & LEADERSHIP NEEDS**

The results of a recent survey were presented and staff reported on implications for adjustments to the Leadership Skills Workshop, the Washington Update and the NASEMSO website.

### **REPLICA**

Commission Chair Joe Schmider (TX) met with IAFF today and reported that IAFF has several concerns about the Compact, some of which would require legislative repeal.

He reminded the NASEMSO Board that the following Commission officers were elected in October including Andy Gienapp (WY) – Secretary, Stephen Wilson (AL) – Treasurer, Jeanne-Marie Bakehouse (CO) – Vice Chair, and Donna Tidwell (TN) – Member-at-Large.

### **SECRETARY'S REPORT**

**Previous Meeting Minutes** – Secretary Alisa Williams summarized recent Executive Committee work, and presented the previous meeting minutes.

**ACTION:** Carolina Roberts-Santana moved, seconded by Joe House to approve the October 2017 meeting records. The vote was unanimous and the motion carried.

### **TREASURER'S REPORT**

**Financial Status** – Treasurer Gary Brown presented an interim report as of November 30, 2017 with NASEMSO had five-months income and expenditures on target overall.

**Annual Meeting Program** – Gary reported that our RI hosts, Mary and others are working on the program. Topics include stroke systems of care, lessons learned from the Coast Guard and more.

*The Board Retreat recessed at 4:10 p.m. on Tuesday, December 5 and reconvened at 8:00 a.m. on Wednesday, December 6.*

### **MANAGEMENT EVALUATION**

The group went into executive session 8:30-10:10 a.m.; Alisa Williams will collect follow-up feedback from the Board and provide ASMI with a write-up by December 20.

### **TRANSPORT OF HIGHLY INFECTIOUS PATIENTS**

Leslee Stein-Spencer presented project deliverables and next steps to treat patients with special pathogens. NASEMSO developed a transport plan, assessed national readiness and conducted exercises. Alisa Williams (MS) chaired the Transport Plan group; Mel House (OH) chaired the Exercise Design group; Kyle Thornton (NM) chaired the Capabilities Assessment group. Leslee presented assessment findings. She suggested that next steps

should include education of medical providers and technical assistance for states.

### **EMS AFTER-ACTION REPORT ON 2017 HURRICANES**

Leslee reviewed the report that was circulated electronically pertaining to lessons learned with Hurricanes Irma and Harvey. She highlighted best practices (including tracking resources, collaboration, ease of use of the national ambulance contract versus EMAC); and opportunities for improvement (including patient tracking, premature patient delivery before mobile units were set up, elected officials' need to be informed, replenishment of narcotics resources, planning for personal disaster impact on first responders).

### **COUNCILS & COMMITTEES WORK**

Rachael Alter reviewed the online schedule of councils and committees' meetings and showed board members how to access it. She reviewed "everything you need to know to lead a NASEMSO council or committee;" it was circulated electronically to the board.

### **COUNCILS UPDATES**

**Medical Directors** – Dr. Ken Williams shared that their council is not meeting formally at NAEMSP this year but are having a group dinner.

**Health & Medical Preparedness** – Leslee provided an update on Council activity earlier in the meeting.

**Trauma** – Carole Mays reported that the Council will be working on a strategic plan to integrate with NASEMSO's later this summer.

**Personnel Licensure** – Helen Pullen indicated that they are still contemplating their focus and plans for the upcoming year.

**PEC** – Carolina Roberts-Santana echoed others' comments; they are working on their plan and how to understand their impact on the association.

**Data** – Kevin Putman reported that they meet twice monthly with NEMSIS.

### **COMMITTEES UPDATES**

**HITS** – Steve McCoy said that they are looking at records linkage. He said that Dia is representing EMS interests with the Road to Zero initiative. They intend to have Cathy Bishop from OnStar join an upcoming call, and Dr. Doug Kupas to talk about lights and sirens.

**Air Medical** – Joe House indicated that they are tracking AAMS and ACCT positions on legislation. They intend to work with both of these partners on quality metrics.

### **OTHER**

**Dues Adjustment** – Beth shared with the board that they received a draft version of a piece to be used to educate members on the value of their NASEMSO membership in conjunction with the communications about the dues increase.

**Board Meetings** – Keith asked for feedback on how to make the meetings more effective.

**Regional Meetings** – Western Plains and South are aiming for October 2018 gathering; the

East intends to meet in conjunction with state events (NJ in 2018 and VT in 2019); Western Plains will meet in Boise.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 12:00 p.m. Eastern time.

*Meeting Record respectfully submitted by NASEMSO Executive Vice President Beth Armstrong.*