

**NASEMSO Fall Meeting**  
**Wednesday-Friday, October 14-16, 2015**  
**Kentucky International Convention Center, Louisville**

## **Meeting Record**

### **Call to Order / Presentation of Colors / Pledge of Allegiance**

President Paul Patrick called the meeting to order at 10:50 a.m.; the Louisville Metro EMS Color Guard presented the colors and the audience pledged allegiance to the U.S. flag.

By way of welcome, Paul Patrick shared four quotes, all from Walt Disney:

“We keep moving forward, opening new doors and doing new things because we are curious, and curiosity leads us down new paths.”

“Why worry? If you’ve done the very best you can, worrying won’t make it any better.”

“The way to get started is to quit talking and begin doing.”

“It’s kind of fun to do the impossible.”

Paul asked participants to think about how these quotes apply to our work and our time together. Kentucky Host Mike Poynter greeted fellow state EMS officials and thanked them for attending. President Patrick introduced the NASEMSO Executive Committee.

Program Chair and Treasurer Gary Brown addressed the group. He thanked Terry Mullins (AZ) for establishing the abstract competition for NASEMSO and Rogelio Martinez (AZ) for organization it this year; he expressed appreciation for the work of the review team and announced this year’s winners:

- **First Place** to “Training Matters – how Utah Improved the Documentation of Pre-Hospital Pediatric Vital Signs”
- **Second Place** to “Outcomes Matter – Linking EMS Records to Hospital Diagnoses” (Arizona)
- **Third Place** to “Spatial Analysis of Opioid Mortality and EMS Administration of Naloxone in Oklahoma”
- **Honorable Mention** to “Cross-walk Analysis of Community Paramedicine Program Activity and County Health Assessments and Improvement Plans in Arizona”

### **Nominating Committee Report**

Chair Paul Patrick presented the slate of nominations for NASEMSO 2014-16 officers:

- **President-elect** – Keith Wages (GA) and Chris Bell (VT)
- **Treasurer** – Gary Brown (VA) and Donna Tidwell (TN)

Mr. Wages called for nominations from the floor and there were none. Joe Schmider and Mel House motioned and seconded to close the nominations. The motion passed by unanimous vote.

Candidates made brief remarks.

The East and West regional representatives were designated for 2015-17:

- **West** – Andy Gienapp (WY) and Wayne Denny (ID)
- **East** – Chris Bell (VT) and Mel House (OH)

The following regional representatives are mid-term for 2014-16:

- **South Central** – Alisa Williams (MS) and Donnie Woodyard (AL)
- **North Central** – Joe House (KS) and Tony Spector (MN)

### **New State Director Introductions**

The following new directors were introduced – Jackie Scott (MI), Shaun St. Germain (ME), Tony Spector (MN), Mark Jackson (AL), Steve McCoy (FL). There are also new directors from DC, Hawaii, Massachusetts, Northern Mariana Islands and Wisconsin but they are unable to be present.

*The business meeting recessed at 11:28 a.m. and the group heard briefings from federal partners and many sessions on important trends and topics in EMS.*

*The meeting reconvened at 3:15 p.m. on Thursday, October 15.*

### **Council Highlights and Priority Issues**

- **Data Managers** – Paul Sharpe (VA) reported their Council meeting went well; a highlight was the discussion with NHTSA about their activities that involve data. He shared that the Office of the National Coordinator pulled together a large group of folks to gauge what data stewards need. Recent documents that have their attention include the Federal Health IT Strategic Plan and the Nationwide Interoperability Road Map that specifically adds EMS in the Health IT plan. The Council determined that among 45 states, the bulk is aiming at 2016 for NEMSIS 3.0 implementation.
- **Education & Professional Standards** – Joe Ferrell (IA) shared that they focused on competency assessment, will co-sponsor a resolution honoring Dr. Norman McSwain.
- **Medical Directors** – Dr. Peter Taillac (UT) shared that they had about 27 medical directors at their meeting this week. They are working to help update the Controlled Substance Act. They wrote a response to the National Athletic Trainers Association about pre-hospital care of spinal injuries. Dr. Taillac thanked Harry Siebold MD (MT) for agreeing to serve as the new secretary for the Council.
- **Pediatric Emergency Care** – Dr. Carolina Roberts Santana (RI) shared that their Council topics included safe transport, she shared information about a “stay alive, just drive” campaign for 5<sup>th</sup>-12<sup>th</sup> grade students in WV. She thanked state directors for their support of the emergency care component of students and also thanked Rachael Alter for staff support.
- **Trauma Managers** – Rob Seesholtz (TN) noted they had 31 states present this week. They discussed a first run on a data project, heard a history of the American College of Surgeons Committee on Trauma on its development of a statement; the

Trauma Managers Council is dissatisfied that NASEMSO was not engaged in the initial development.

### **Secretary's Report**

Secretary Kyle Thornton called roll, noting a quorum present with 34 states present plus two proxies.

### **Treasurer's Report**

Treasurer Gary Brown reminded the membership that the current budget was adopted on October 9, 2014. He presented proposed amendments for the 2015-16 budget, noting significant new projects that impact financial activity including NIST and Fatigue in EMS projects, as well as extensions of the periods of performance for CAP-6 and EBG.

**ACTION:** Donna Tidwell moved, seconded by Chris Bell (VT) to approve the amendments. The vote was unanimous and the motion carried. See attachment 1.

Treasurer Brown presented the 2016-17 draft budget including a net deficit of (\$82,096), noting that the current fiscal year balances this out with a \$154,094 excess.

**ACTION:** Joe House (KS) moved, seconded by Chris Bell (VT) to adopt the budget. The vote was unanimous and the motion carried.

### **Future NASEMSO Meetings**

The group was reminded of location plans through Fall 2017.

Kyle Thornton moved, seconded by Gary Brown to table the discussion on Spring 2018 Meeting.

President Patrick asked that each regional representative seek input from their members, and challenged each to bring suggestions for ways to look at future meetings. The Board will discuss the decision during their Retreat, and will report back to the membership during the Spring 2018 meeting.

### **2015 Resolutions**

- **2015-01 Honoring the Lifetime Achievement of Drew Dawson, Colleague and Friend** – Paul Patrick (UT) presented the resolution. Donna Tidwell (TN) moved, seconded by Alisa Williams (MS) to adopt the resolution. The vote was unanimous and the motion carried.
- **2015-02 Honoring the Memory and Lifetime Achievements of Norman E. McSwain, Jr, MD, FACS** – Joe Ferrell (IA) and Rob Seesholtz (TN) presented the resolution on behalf of the Education & Professional Standards Council and the Trauma Managers Council respectively. Donnie Woodyard (LA) moved, seconded by Wayne Denny (ID) to adopt the resolution. The vote was unanimous and the motion carried.
- **2015-03 Toward Completion and Implementation of a Data Standard for Tracking Emergency Patients (TEP)** – Paul Sharpe (VA) presented the resolution on behalf of the Data Managers Council. Steve McCoy (FL) moved, seconded by Gary

Brown (VA) to adopt the resolution. The vote was unanimous and the motion carried.

### **2015-17 Elections**

Gary Brown (VA) was re-elected as Treasurer, in a close vote. Special gratitude was expressed to Donna Tidwell for her willingness to serve.

### **Recognition**

President Patrick thanked the staff of Kentucky EMS for all their effort and hospitality this week.

He recognized members on anniversaries of service as a state EMS director: Keith Wages (GA), Andy Gienapp (WY), Jason Rhodes (RI), Donna Tidwell (TN), Tom Nehring (ND), Regina Godette Crawford (NC) – 5 years; Dean Cole (NE) – 20 years.

### **State Doodads**

Directors exchanged gift baskets and state specialties.

### **Other Business**

A news release was circulated to members announcing two new projects that NASEMSO has undertaken. One is to create an online compilation of ambulance design guidelines and standards. The other is to develop evidence-based guidelines for fatigue risk management in emergency medical services.

**ACTION:** Donna Tidwell (TN) moved, seconded by Gary Brown (VA) to distribute the release. The vote was unanimous and the motion carried.

### **Adjournment**

There being no further business, the NASEMSO Annual Meeting adjourned at 4:49 pm.

- Attachment 1: **NASEMSO 2015-16 and 2016-17 Budgets**
- Attachment 2: **NASEMSO Resolution 2015-01**
- Attachment 3: **NASEMSO Resolution 2015-02**
- Attachment 4: **NASEMSO Resolution 2015-03**

*Meeting Record respectfully submitted by NASEMSO Executive Vice President Beth Armstrong and Secretary Kyle Thornton.*

G:\nasemso\Minutes\NASEMSO ABM 2015 Meeting Record.docx

## Attachment 1: NASEMSO Financial Performance and Budgets @09-30-2015

	<b>2015-16 BUDGET proposed amendments</b>	<b>2016-17 BUDGET draft @ 09-11-2015</b>	<b>2015-16 ACTUALS 30-Sep-15</b>	<b>2015-16 BUDGET adopted 10-09-2014</b>
<b>INCOME FROM OPERATIONS</b>				
Dues - Associate Member (\$250)	6,000	7,500	2,500	6,000
Dues - Corporate Member (\$2,000)	18,000	18,000	6,000	18,000
Dues - State Ofc Package (\$1,500+250)	78,750	70,500	42,625	78,750
MD Council RegFees	0	1,350	-	-
Fall Meeting	90,000	100,000	65,145	90,000
Exhibit	50,000	35,000	24,250	50,000
Mtg Sponsorships	15,000	12,500	6,667	15,000
Spring Meeting	25,000	25,000	240	25,000
Labels/Monograph/Other	500	500	-	500
<b>Federal Contracts/Projects Receipts</b>	<b>2,306,686</b>	<b>1,115,444</b>	<b>457,144</b>	<b>1,063,374</b>
State Travel Funds	0	-	-	-
<b>Total Income from Operations</b>	<b>2,589,936</b>	<b>1,385,794</b>	<b>604,571</b>	<b>1,346,624</b>
<b>OTHER INCOME</b>				
Interest/Dividend	15,000	17,500	3,059	15,000
Realized Gain/Loss on Investments	0	-	-	-
Unrealized Gain/Loss	0	-	(38,407)	-
<b>Total Other Income</b>	<b>15,000</b>	<b>17,500</b>	<b>(35,348)</b>	<b>15,000</b>
<b>TOTAL INCOME</b>	<b>2,604,936</b>	<b>1,403,294</b>	<b>569,223</b>	<b>1,361,624</b>
<b>ADMIN / OPS EXPENSES</b>				
Management Fee	250,395	262,915	62,599	250,395
Management Incentive	20,000	15,000	25,934	20,000
Insurance	500	500	-	500
Accounting Fee	2,000	2,000	430	2,000
Investment Fees	7,500	5,700	2,428	7,500
Office Supplies	1,000	1,000	82	1,000
Telephone/fax	3,000	2,000	387	3,000
Postage	500	500	263	500
Printing/copying	500	500	-	500

Membership Mktg	500	1,500	350	500
Committee/Liaison Support	9,000	12,000	-	9,000
Exp. For State Travel Funds	0	-	-	-
Board Retreat	11,729	25,000	(133)	11,729
Credit Card Process Fees	6,000	6,000	2,301	6,000
Donation - EMS Mem Svc	1,000	1,000	-	1,000
Web Site	12,000	20,000	1,375	12,000
Staff Travel	5,000	8,500	1,885	5,000
Miscellaneous/monograph/list prod.	<u>1,000</u>	<u>500</u>	<u>1,240</u>	<u>1,000</u>
<b>Admin/Ops Subtotal</b>	<b>331,624</b>	<b>364,615</b>	<b>99,141</b>	<b>331,624</b>
<b>Federal Contracts/Projects Expenses</b>	<b>2,014,218</b>	<b>1,010,775</b>	<b>458,235</b>	<b>925,000</b>
Fall Meeting Expense	75,000	80,000	6,014	75,000
Fall Meeting Member Travel	10,000	10,000	-	10,000
Spring Meeting Expense	20,000	<u>20,000</u>	<u>-</u>	<u>20,000</u>
<b>TOTAL EXPENSES</b>	<b>2,450,842</b>	<b>1,485,390</b>	<b>563,391</b>	<b>1,361,624</b>
<b>NET INCOME FROM OPERATIONS</b>	<b>139,094</b>	<b>(99,596)</b>	<b>41,180</b>	<b>(15,000)</b>
<b>EXCESS/(DEFICIT)</b>	<b><u>154,094</u></b>	<b><u>(82,096)</u></b>	<b><u>5,832</u></b>	<b><u>-</u></b>
<b>Net Assets Beginning of Year</b>			<b>839,184</b>	<b>839,184</b>
<b>Change in Net Assets</b>			<b>5,832</b>	<b>-</b>
<b>Net Assets End of Year</b>			<b>845,016</b>	<b>839,184</b>



**Resolution 2015-01**

**Honoring the Lifetime Achievement of  
Drew Dawson, Colleague and Friend**

**W**hereas Drew Dawson, who first served in EMS as a volunteer EMT in a small Montana town, became Montana's State EMS Director in 1976, and Director of the National Highway Traffic Safety Administration's Office of EMS in 2003, and has served in an exemplary capacity throughout his lifetime of service at all levels;

**Whereas** Mr. Dawson helped in the creation of the National Association of State EMS Directors, predecessor of the National Association of State EMS Officials (NASEMSO), led the organization as its president and, over the course of forty-three years of state and federal service in EMS and health system leadership roles, has been an esteemed colleague and cherished friend; and

**Whereas** Mr. Dawson has demonstrated a lifetime of achievement and dedicated service to EMS, and a set a personal example of leadership, collaboration, and concern for the welfare of the public, thereby exhibiting the highest standard of excellence that serves as an inspiration to the Nation.

**N**ow therefore be it resolved that the National Association of State EMS Officials recognizes that lifetime of EMS achievement and dedicated service and asserts the deeply and widely felt gratitude of its members for Drew Dawson, colleague and friend.

Submitted by Paul Patrick (UT), President.

Signed this 15<sup>th</sup> day of October 2015.

Paul Patrick  
2014-2016 President

Kyle Thornton  
2012-2014 Secretary

**Intended Distribution:**

Drew E. Dawson  
National EMS Advisory Council  
Federal Interagency Committee on EMS  
National EMS Associations  
Office of the Administrator, NHTSA  
Governor Bullock, State of Montana

**National Association of State Emergency Medical Services Officials**

201 Park Washington Court ■ Falls Church, VA 22046 ■ Phone 703-538-1799 ■ Fax 702-241-5603 ■ [www.nasemso.org](http://www.nasemso.org)

**Resolution 2015-02**

**Honoring the Memory and Lifetime Achievements  
of Norman E. McSwain, Jr., MD, FACS**



**W**hereas Norman E. McSwain Jr., MD, FACS, a pioneer in trauma surgery, served as a champion for EMS education and EMS system development for over 50 years;

**Whereas** Dr. McSwain is the only physician in the history of the American College of Surgeons to receive all five major trauma awards;

**Whereas** Dr. McSwain was responsible for the development of the Prehospital Trauma Life Support Course that has been used to train over half a million people in 45 countries and which is considered to be a world standard for prehospital trauma education;

**Whereas** Dr. McSwain worked with the military and the Department of Defense to develop the Tactical Combat Casualty Care program for military medics; and

**Whereas** Dr. McSwain has written or revised more than 25 textbooks, published more than 360 articles and traveled throughout the world giving 800 presentations in all of the 50 states, all of Canada's provinces, and most of the countries in Europe and Central America.

**N**ow therefore be it resolved that the National Association of State EMS Officials posthumously honors Norman E. McSwain, Jr., MD, FACS, for a lifetime of leadership and service to the EMS and trauma communities as well as for his commitment to quality care for trauma patients worldwide.

Submitted by Joe Ferrell (IA), Chair, Education and Professional Standards Council, and  
Submitted by Sherri Wren (NE), Chair, Trauma Managers Council

Signed this 15<sup>th</sup> day of October, 2015.

Paul Patrick  
2014-2016 President

Kyle Thornton  
2014-2016 Secretary

**Intended Distribution:**

Family of Dr. McSwain  
All EMS and Trauma Associations  
Secretary of the Department of Health, Louisiana

**National Association of State Emergency Medical Services Officials**

201 Park Washington Court ■ Falls Church, VA 22046 ■ Phone 703-538-1799 ■ Fax 702-241-5603 ■ [www.nasemso.org](http://www.nasemso.org)





## **Toward Completion and Implementation of a Data Standard for Tracking Emergency Patients (TEP)**

**W**hereas two state EMS offices, Maryland and Tennessee, approached the National Association of State EMS Officials (NASEMSO) in 2007 with a request to help standardize data used to track patients, in order that local disaster operations could communicate with regional and state operations, and with resources and operations in other states to facilitate the multijurisdictional and remote transfer of patients;

**Whereas** software/hardware applications for tracking of emergency patients (TEP) of the time were not interoperable among vendors and standardization of TEP data had great promise to fix this, allowing data to flow with patients seamlessly, in real time, as they are transferred, and upward to state and regional emergency operations centers as needed;

**Whereas** NASEMSO accepted the challenge through its Data Managers Council and partnered with the United States Department of Homeland Security (USDHS) Science and Technology Directorate (S & T) to develop TEP data standards and have them moved through a recognized standards development organization (SDO), OASIS;

**Whereas** a TEP data standard was approved by OASIS, has been harmonized with NEMSIS, has been endorsed by HL7 with whose standards NEMSIS strives to be compliant, and OASIS and HL7 are jointly publishing a transformation document which support the exchange of prehospital to hospital emergency patient tracking data, and HL7 is in the process of endorsing OASIS Hospital Availability Exchange (HAVE) standard a sibling of TEP standard (and together they form a complete method of “regulating” patient flow consistent with bed availability across jurisdictions and states); and

**Whereas** despite successful patient tracking exercises across vendor patient tracking platforms, including military, using the TEP standard, today patient tracking software vendors do not seek to be TEP compliant and federal agencies having authority in the utilization of patient tracking systems or in the purchasing of such systems by states, regions, and locales do not enforce TEP compliance, leaving patient tracking data communications to be as disorganized as it was in 2007.

**N**ow therefore be it resolved that the National Association of State EMS Officials fully endorses the TEP data standard and encourages its continued development and its harmonization with NEMSIS; and

**Be it further resolved** that the National Association of State EMS Officials calls upon its federal partners to provide technical and administrative assistance for the full implementation of the TEP standard and calls upon those partners and NASEMSO’s members to encourage their emergency preparedness authorities to insist on TEP standard compliance by all systems supplied to them for use or to purchasers using their grant funds.

Submitted by Paul Sharpe, Chair, Data Managers Council.

Signed this 15<sup>th</sup> day of October 2015.



Paul Patrick  
2014-2016 President



Kyle Thornton  
2014-2016 Secretary

**Intended Distribution:**

Federal Interagency Committee on EMS

Department of Health and Human Services

- Health Resources and Services Administration – Health Information Exchange
- Assistant Secretary for Preparedness and Response
  - National Disaster Medical System
  - Healthcare Preparedness Program
- Agency for Healthcare Research and Quality
- Center for Disease Control and Prevention – Public Health Emergency Preparedness Program
- Office of the National Coordinator

Department of Homeland Security

- Science and Technology Directorate
- First Responders Group
- Office of Standards Capabilities Development and Support
- Information Sharing Environment
- SafeCom
- FirstNet
- FEMA

Department of Defense

- Bureau of National Guard
- Global Patient Movement Requirements Center
- Joint Taskforce Civil Support
- Health and Medical Policy Office of the Assistant Secretary of Defense - Homeland Defense & Global Security

**National Association of State Emergency Medical Services Officials**

201 Park Washington Court ■ Falls Church, VA 22046 ■ Phone 703-538-1799 ■ Fax 702-241-5603 ■ [www.nasemso.org](http://www.nasemso.org)