



## NASEMSO Model EMS Clinical Guidelines Project

**February 11, 2013**

**1:30 PM EST**

**Work Group Meeting**

### Meeting Record

**Attending:** Rich Kamin, Carol Cunningham, Rick Alcorta, Eric Beck, Sabina Braithwaite, Tony DeMond, Bill Gerard, Mary Hedges, Doug Kupas, Susan McHenry, Joe Nelson, Manish Shah, Matt Sholl, Harry Sibold, Peter Taillac, Allen Yee

**Call to Order and Roll Call** – Drs. Carol Cunningham and Richard Kamin called the meeting to order at 1:33 PM EST. Carol asked if anyone had any changes to the January meeting record. No changes were suggested.

**Disclosure Statement** – Carol requested that members review and sign the disclosure form that was emailed to everyone today. She commented that it is likely that members will have some areas of potential conflict of interest, which should not prevent them from participating in the project. Rather, they will just need to recuse themselves from the area where they may have a potential conflict. It was requested that the form be signed and scanned and returned to Mary Hedges.

**Review of Progress to Date** – Carol referred members to the Guideline Titles and Essential Components that were drafted at the January meeting. Mary will send the drafts below to work group members for one final opportunity to comment by Feb. 28. If everyone is in agreement, the documents will then be sent to the EMS community for comments. Doug Kupas suggested a separate folder for immediate review be created in drop box, which could serve as another reminder for work group members when something needs immediate review.

- **EMS Clinical Guideline Titles** - Carol asked if the group wishes to send the primary list of guidelines titles or include the secondary ones as well. After discussion, members were polled and the majority voted to send the primary list only. It was suggested that an explanation be added that the work group is considering other guideline titles on a secondary list.
- **Essential Components of Guideline** – Mary asked if it would be helpful to have an example of a guideline using the essential components. Doug and Carol felt people would fixate on format, rather than the essential components. Rich suggested adding definitions or examples for each of the essential components. The group spent some time during the meeting adding examples for titles and additional bullets under Patient Care Goals. Rick Alcorta pointed out that the group agreed on the documents at the January meeting. Carol agreed, but wanted provide an opportunity for input from those workgroup members who were unable to attend the January meeting.



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**Review of Draft Fact Sheet** – Carol asked if anyone had comments on the Fact Sheet.

Members felt it was ready for distribution. It was suggested that the fact sheet be included when the first two deliverables are sent to the EMS stakeholder list for feedback.

**Guideline Group Reports** - Carol asked if any of the small groups had an opportunity to meet or begin work on their guidelines. She also asked that each of the small groups designate a lead person and deputy to schedule meetings or otherwise lead the work on their respective guidelines. Rick Alcorta said the Environmental /Toxin group has created an outline. Manish Shah reported that he and Brian Moore put together a small group from AAP to work on the pediatric-specific guidelines. Carol asked if Tony DeMond and Sabina Braithwaite had heard from the ACS representatives. They have not yet heard from them. Rich suggested that if groups do not self-designate their lead, he and Carol could assign someone as the lead. Joe Nelson suggested developing a process for setting the small group meeting dates. Mary added that if the small groups wish to use GotoMeeting®, she will have to schedule the meetings. She encouraged folks to convene their own small group meetings in a manner that is most convenient for them as several members likely have access to GoToMeeting® at their workplaces. Joe suggested that the project purchase its own GotoMeeting® license. Rick Alcorta said he can use his office's GotoMeeting® account for arranging meetings for his small group. The small groups are as follows:

- Cardiovascular - Eric Beck, Mary-Katherine Harper, Joe Nelson, Matt Sholl
- General Medical/Other - C Cunningham, Tony DeMond, Doug Kupas, Manish Shah, Allen Yee
- GI/GU/GYN - Eric Beck, Rich Kamin, Doug Kupas
- Pediatric-specific - Brian Moore, Manish Shah
- Respiratory - Bill Gerard, Eric Beck, Mary-Katherine Harper, Joe Nelson, Allen Yee
- Resuscitation - Eric Beck, Rich Kamin, Matt Sholl, Allen Yee
- Toxins/Environmental - Rick Alcorta, Tony DeMond, C Cunningham, Matt Sholl, Harry Sibold
- Trauma (head, multi-system, spine, thorax, extremity, amputation, eye) - Sabina Braithwaite, Eileen Bulger, Tony DeMond, Jeff Salamone, Peter Taillac
- Universal/General Care - Carol Cunningham, Bill Gerard

**Next Meeting:** Carol reminded everyone to hold July 30-Aug 1 for the next face-to-face meeting (which will most likely be in Minneapolis), with the backup dates August 12-14. The next monthly teleconference will be March 11.

The meeting adjourned at 2:47 PM EST.