



NASEMSO Model EMS Clinical Guidelines Project

November 11, 2013

1:30 PM EDT

Work Group Meeting

Meeting Record

Attending: Carol Cunningham (Co-PI), Rich Kamin (Co-PI), Mary Hedges, Mary-Katherine Harper, Doug Kupas, Brian Moore, Joe Nelson

Call to Order and Roll Call – Dr. Cunningham (Carol) called the meeting to order at 1:37 PM EST.

Review and Approval of Sept. 9 Meeting Record – Carol asked if everyone had reviewed the October 14 meeting record. There were no suggestions or editions made and the meeting minutes were deemed final.

Review Process and Schedule – Carol requested everyone to complete the review of comments received on their guidelines and incorporate as appropriate. She complimented the workgroups on the production of material thus far considering the fact that many workgroup members also had to take ABEM certification, recertification, and EMS subspecialty examinations last month. The rough draft of the compiled document will be presented to the NASEMSO Medical Directors Council at their mid-year meeting on January 15th in Tucson. The next major deliverable on the schedule is the distribution of the guideline document to the NASEMSO Councils and the national EMS stakeholders two weeks prior to the NASEMSO mid-year meeting. The dates of the NASEMSO mid-year meeting have yet to be determined, but two time slots in March are currently being considered.

Review of Timeline – The final review cycle was to be completed by today. Knowing that time will be necessary for group members to review the comments and make changes, Carol asked that everyone finalize their guidelines soon. Following a brief discussion amongst the workgroup members on the call, it was decided that the deadline for completion of this task will be November 25th. The goal is to be able to have the technical writer begin his work at that time.

Author and Contributor Information – Carol reminded work group members as well as reviewers and other contributors to complete the author and contributor form that was distributed with the meeting materials. This will be the information that is included in the final product. The contributors should also complete and submit the disclosure forms to Mary.

Guideline Group Reports – Group Leads or designees reported on: 1) status of draft guidelines (if any are yet to complete); 2) progress on review of assigned guidelines; and 3) any other issues.

- Cardiovascular - **Joe Nelson**, Eric Beck, Mary-Katherine Harper, Matt Sholl
Review of Assigned Guidelines: Joe said it appears the guidelines have been reviewed. He asked Mary Katherine to make any edits as necessary based on the comments. Manish asked if there was a stroke protocol. Joe said it was uploaded to Box, but it is possible he did not put it in the correct spot. He will send it to Mary to upload.
Other Issues: Joe Nelson said he has not been able to complete many reviews. Florida EMS has a NHTSA Reassessment this week, so he will not be able to review guidelines this week.
- General Medical/Other - **Allen Yee**, Cunningham, Tony DeMond, Doug Kupas, Manish Shah



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- Review of Assigned Guidelines: Allen Yee was not on the call. None of the members had information from Allen, but Manish said all the guidelines appear to be posted. Carol noted the suggestions for the agitated/violent patient guideline had been incorporated.
- GI/GU/GYN - **Doug Kupas**, Eric Beck, Rich Kamin
Guidelines to complete: The guidelines have been completed.
Review of Assigned Guidelines: Doug said they are behind in the review schedule. He has not communicated with Eric Beck since he changed jobs and moved. Mary will send him Eric's gmail address and Carol will attempt to contact him via phone.
 - Pediatric-specific - **Brian Moore, Manish Shah**
Guidelines to complete: Brian and Manish indicated they have not received any comments.
Review of Assigned Guidelines: The pediatricians that Brian and Manish enlisted to review the various protocols have been actively reviewing and commenting on all guidelines to ensure they address pediatric issues.
 - Respiratory - **Joe Nelson**, Eric Beck, Mary-Katherine Harper, Allen Yee
Review of Assigned Guidelines: Mary-Katherine reported that all the respiratory guidelines have been posted as far as she knows. Carol noted that several suggestions had been submitted to Eric's CHF draft guideline, but did not know if he had made any editions to the document.
 - Resuscitation - **Eric Beck**, Rich Kamin, Matt Sholl, Allen Yee
Review of Assigned Guidelines: Eric was not able to join the call. Rich said he had no information on the group and was unaware that Eric had changed jobs and state of residence.
 - Toxins/Environmental - **Rick Alcorta**, C Bates, T DeMond, C Cunningham, M Sholl, H Sibold
Guidelines to complete: Carol said that Rick Alcorta had requested everyone to complete their guidelines based on comments by November 9th and, as far as she was aware, this task was completed.
 - Trauma - **Peter Taillac**, Sabina Braithwaite, Eileen Bulger, Tony DeMond
Guidelines to complete: No one from the Trauma group was on the call to report.
 - Universal/General Care - **Carol Cunningham**, Craig Bates, Harry Sibold
Guidelines to complete: Functional Needs (to be completed by Harry Sibold) is missing.
Review of Assigned Guidelines: Minor editions were made to the Universal Care guideline and no additional suggestions were received after the latest draft. Carol will contact Harry to see check on the status of the functional needs guideline.

Change in date of the December teleconference to Dec. 2 - Carol reminded everyone that the December meeting has been changed to the first Monday, December 2, at the same time of 1:30 PM EST.

Questions / Other Considerations – Carol said NASEMSO is inquiring about additional model documents to develop. She proposed the concept of Model EMS Clinical Disaster Guidelines that would ideally be funded as a separate and dedicated project and ultimately added to the Model EMS Clinical Guidelines document.

Carol thanked everyone for their work, especially those who have had to study for board exams and face other demands while working on this project.

The meeting adjourned at 2:01 PM EST.