



NASEMSO Model EMS Clinical Guidelines Project

April 10, 2017

1:00 PM EDT

Work Group Meeting

Meeting Record

Attending – Carol Cunningham, Rick Alcorta, Kevin McGinnis, Mary Hedges, Julio Lairet, Doug Kupas, Mark Gestring, Susan McHenry, Julia Martin, Chip Cooper, Matt Sholl, Brian Moore, Alex Isakov, Mary K Harper, Manish Shah, Joe Nelson, Lynn Wittwer

Call to Order, Roll Call – Carol Cunningham called the meeting to order at 1:02 PM EDT.

Review March 13 Meeting Record – The March 13 meeting record was approved as submitted.

Draft 1 Update – Kevin McGinnis said everyone should have received the first working draft yesterday from him. The intention now is for **each small group to review their sections in the time allotted – about 11 days - and return to him by April 21**. He would like **one set of comments in Track Changes from the small group leader**; however, he would like to be notified if this is a problem. He requested that the pediatric reviewers send one copy of each guideline through Manish or Brian. He will continue working on the document while people are reviewing their respective sections. He also requested that the guidelines come to him in the **standard format** using the general headings and in sequence if sequence is needed. The format does not have to be perfect but somewhat consistent with the standard format being used. Kevin said he plans to correct and make the format uniform throughout the document before it is finalized. Reference lists are not consistent throughout, but he plans to align them into the same format. He has inserted placeholders in each guideline for aliases, and **he asked everyone to insert aliases** and review what is there. He will list all the links. Links to NEMSIS references have been added thanks to Chip Cooper. Chip has also listed the references to specific EMS Compass measures. Kevin acknowledged the extensive amount of work Chip completed. Kevin received the **pharmacologist reviewer comments**, some of which he referred to the group leader for further explanation. Carol suggested using the completion date in September 2017 consistently throughout the document for the **revision dates** at the bottom of each page. Kevin said he intends to complete an **editorial manual** as previously suggested by John Lyng to capture the process used so that it is memorialized for future revisions. Regarding **links** in the document, discussion ensued whether to keep them, as they must be maintained. Also, they are not useful in a hard copy. It was decided to keep the links and see if we run into problems. **Assessment, treatment and intervention must be broken down onto separate sections for each guideline**. Matt Sholl will update the **Medications Appendix** similar to the original document.

Authors and Reviewers Bios needed - Mary will collect names, affiliations, etc. from members and reviewers.

Revised Timeline – Reviewed/ revised drafts are due to Kevin from each group lead by **April 21**. After Kevin has revised the document, we will begin the public review and comment period. The public comment period will be 7 weeks: April 28- June 16.



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Small Group Updates

- **Universal Care** - Joe Nelson reported he had nothing new to report. They will make the tweaks and changes needed.
- **Cardiovascular** – Jim Suozzi was not on the call to report.
- **General Medical** – John Lyng was not on the call to report.
- **Resuscitation** – Allen Yee was not on the call to report.
- **Pediatric-Specific** – Brian Moore said their pediatric experts are ready to review.
- **OB/GYN (formerly GI/GU/Gyn)** – Lynn Wittwer said he sees very few changes to make and sees no problem making the changes within the due date. He noted the nausea and vomiting was to be moved into General Medical (Julia competed it), but it seems to be missing from this new draft of the document. Kevin will add it to the General Medical section.
- **Respiratory** – Doug Kupas had nothing new to report.
- **Trauma** – Peter Taillac was not on the call to report. Mark Gestring said he has been reviewing the trauma drafts with Peter and believes all of them have been updated.
- **Toxins** – Rick Alcorta said they have some substantive recommendations to be added based on the pharmacologist review.
- **Environmental** – Matt Sholl reported he has been reviewing the comments in Kevin's draft. He noted that there is little substantive change and feels there will not be much to finalize.

Other Concerns/Issues - Carol asked Mary to send the revised calendar to the reviewers even though most of their timelines have not changed.

Adjourn – The meeting adjourned at 1:52 PM EDT.

Next Meeting – May 8, 2017