



Pediatric Emergency Care Council

STEERING COMMITTEE MEETING MINUTES

Tuesday, February 11, 2020 • 3:00 p.m. Eastern Time

Call to Order / Call Roll / Approve Agenda

Morgan called the meeting to order at 3:05pm EST.

Members Present:

Morgan Scaggs (KY)

Katherine Schafer (NM)

Norma Campbell (GA)

Duane Spencer (PA)

Robin Suzor (MT)

Julia Winton (AZ)

Anna Sessa (NH)

Karin Ng (HI)

Evelyn Lyons (IL)

Cyndy Wright-Johnson (MD)

Erica Kane (WI)

Amanda Perry (LA)

Carolina Roberts- Santana (RI)

Secretary's Report – Karen Moore (SC)

- Minutes – November (Full Council)
 - Amanda Perry (LA) motioned to approve, Carolina Roberts-Santana (RI), seconded. Minutes were approved.
- Notes – December and January
 - Notes are still being finalized

Chair Report – Morgan Scaggs (KY)

- The 2018 Joint Policy Statement – Pediatric Readiness in the ED checklist is being reviewed and updated. Document is in the development stage and will be finalized soon. As soon as it's approved, it will be distributed to EMSC managers.

Chair-Elect Report – Amanda Perry (LA)

- No report

NASEMSO Report – Rachael Alter (staff)

- No report

Discussion Items

New Business

- **Updates on Incoming and Outgoing Members**
 - No report
- **Minutes and Agendas**



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- Question: Currently, minutes and agendas are online for 3 years. Do we want both minutes and agendas online, or just minutes?
 - All Steering Committee members present voted to continue to post only minutes.
 - The group discussed the archive process and what happens to the minutes after the 3 year retention period.
- **State PECC Reports**
 - Question: Current versions are outdated. What do we want to do with them moving forward?
 - Group discussed the need for the state reports, but that there was not a good process to keep them updated and current. The group will continue discussion at the March Full Council meeting.

Old Business

- **PEC Council Meeting Schedule**
 - Morgan told the group that she contacted the Steering Committee members for the best time and day for the monthly meetings. The best dates were:
 - Second Monday at 2 pm or 4th Tuesday of each month at 2 pm.
 - Steering committee members present voted to change meetings to 4th Tuesday of each month at 2 pm. Karen will send calendar invites and updates.
- **Agenda for March full council call**
 - New date is March 24, 2pm EST.
 - No agenda items were suggested.
- **Agenda for June in-person meeting**
 - Morgan asked the group for any agenda suggestions for the Annual Meeting.
 - The group suggested discussing the new checklist that will have been finalized.
 - Suggestion for EMSC state regulations or laws group
- **Ongoing Work Plan discussion**
 - The group will continue the work plan discussion at the Full Council meeting in March
- **Review of Basecamp info and projects**
 - Morgan encourage members to review Basecamp documents. The site has been updated with additional documents.
 - Morgan told the group that anyone who is having trouble accessing Basecamp to contact her and she would walk them through it.

Reports – as needed

- **Regional Reports**
 - **Western Plains – Robin Suzor (MT)**
 - Next in person meeting in Montana in October.



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- **South -- Norma Campbell (GA)**
 - Last meeting canceled.
- **NASEMSO Committee Reports**
 - **Joint Committee on Rural Emergency Care -- Anna Sessa (NH)**
 - April 22-23 National Rural EMS & Care Conference in Columbus, OH
 - More information at the NOSORH (National Organization of State Offices and Rural Health here: <https://nosorh.org/calendar-events/ems/>)
 - Call for Measure Concepts for the Feasible, Actionable, Impactful, Relevant (F.A.I.R.) EMS Measurement Project. This project, funded by HRSA, intends to develop rural-relevant quality measures to be used in the Emergency Medical Services (EMS) Community. Measure concepts will be collected until Wednesday, March 11, 2020.
 - More information: <http://www.nemsqa.org/measure-development-process/>
 - **AAP and PEPP – Cyndy Wright-Johnson (MD)**
 - Pediatric Ready EMS technical study is out. Checklist will be started at next meeting.
 - PEPP 4th edition curriculum available soon. Online component for hybrid courses will not be ready until late summer.
- **Liaison Reports**
 - **EIIC Prehospital – Rachael Alter (NASEMSO & EIIC)**
 - Meeting tomorrow. Checklist will be main topic of discussion. Final version anticipated in March.

Adjourn:

Morgan adjourned the meeting at 4:03 PM EST.