

Director, Office of Emergency Medical Services

The West Virginia Department of Health and Human Resources (DHHR), Bureau for Public Health is currently seeking candidates for the Director of the Office of Emergency Medical Services (OEMS). The Office is responsible for certification of Paramedics and Emergency Medical Technicians, licensure and inspection of Emergency Medical Services (EMS) agencies, designation of trauma centers, categorization of emergency departments, and oversight of the EMS database system. The duties and responsibilities of this position include but are not limited to:

- Direct the work of management, professional, technical, and clerical staff.
- Develop, plan, evaluate, and implement complex statewide OEMS programs.
- Direct the development of office standards, policies, and procedures.
- Oversee the compliance of OEMS programs with state and federal rules, policies, and standards.
- Direct the preparation and execution of the office budget.
- Serve in a primary liaison role with national, state, and local agencies.
- Oversee the monitoring and evaluation of program administration and delivery of services.
- Oversee the preparation of periodic and special reports on the status of OEMS programs.
- Serves as a member of the Bureau for Public Health's leadership team.

The Director shall serve at the will and pleasure of the DHHR Secretary and shall not be actively engaged or employed in any other business, vocation, or employment while serving full time as the Director of the Office of Emergency Medical Services.

Location: – Kanawha County

Preferred Education: Bachelor's degree from an accredited college or university.

Preferred Experience: Nine years of full-time or equivalent part-time paid professional experience in emergency medical services and related pre-hospital care, four years of which must have been in an administration capacity.

WV State Benefits Offered:

PEIA Medical Insurance

Vision and Dental Insurance

Life and Disability Insurance

Pension Retirement Plan

Deferred Compensation Retirement (457B)

Salary commensurate with experience.

Please email cover letter and resume to: DHHRJobs@wv.gov