

National Association of State EMS Officials
DMC Monthly Meeting
Conference Call
January 15, 2013

Chair: Joe Moreland, Kansas

Chair-Elect: Paul Sharpe, Virginia

Secretary: Ryan Tyler, Arkansas

Immediate Past Chair: Stephanie Daugherty

Call to order by Chair-Elect, Paul Sharpe

Roll Call

Attendees:

Angie Rios – Georgia	Karen Jacobson – NEMSIS
Bob Norlen – Minnesota	Kevin Putman - Michigan
Chip Cooper – New Hampshire	Lindsey Narloch – North Dakota
Doug Fuller – Nebraska	Melissa Belgau - Washington
Gary Shirley – Tennessee	Paul Phillips - Kentucky
Hailey Pate – California	Paul Sharpe - Virginia
Jean Speck – Connecticut	Rachael Alter - NASEMSO
Jenny Gong – Hawaii	Ryan Tyler - Arkansas
John Cramer – Idaho	Stuart Castle – New Mexico
Joshua Legler – Utah	Sue Morris – Ohio

REMEMBER DURING THE CONFERENCE CALL TO MUTE YOUR PHONE LINE TO PREVENT FEEDBACK.

Minutes from the October 16, 2012 DMC Monthly Meeting Minutes

The minutes were approved from the October 16, 2012 meeting. A motion by [redacted] and a 2nd by Doug Fuller with no opposition from the members present. The minutes were approved.

Minutes from the November 20, 2012 DMC Monthly Meeting Minutes

The minutes from the November 20, 2012 DMC monthly meeting minutes were tabled until Joe can complete them.

Old Business**Data Element Review Update**

Josh Legler: Reviewed the NEMESIS Data Set that uses external vocabulary. He provided a summary of the elements that utilize external vocabulary and the methodology. The group will proceed reviewing future elements. The DMC has reviewed the following elements with regard to procedures, symptoms and impressions.

The group has the potential to review the following lists/elements:

1. Medication
2. Current Medications
3. Medication Allergies
4. Environmental/ Food Allergies
5. Incident Location Type
6. Patient Activity
7. Cause of Injury
8. ED Recorded Cause of Injury
9. Medical/Surgical History

Josh recommended the DMC review the top three element lists that are used during every patient encounter. The following lists will be reviewed:

1. Incident Location Type
2. Patient Activity
3. Cause of Injury

After reviewing the top three element lists, the DMC may review the remaining lists. Josh recommended resuming the bi-weekly or weekly conference calls in addition to the DMC conference calls.

Chip Cooper forwarded the procedure list with suggested nomenclature changes to Karen Jacobson at NEMESIS-TAC.

NEMESIS TAC has not released any updates based on the three element lists the DMC has provided. Josh will distribute the list utilizing the listserv.

Validity Rule Collection

Lindsey Narloch: Has collected validity rules from eleven (11) states with a list of local NEMSIS elements. The compiled list represents three (3) different vendors. Each vendor has a specific format for export. She will publish the list of the validity rules to the listserv..

Validity Rule Collaboration

Joe Moreland: Tabled and will be discussed at our next conference call on February 19, 2013

Data Manager Survey

Rachael Alter: The last survey was conducted in 2010 and was completed in 2011. The current work plan states the survey is to be updated and repeated later this year. Anyone who is interested in assisting Rachael with updating the survey, should email her at alter@nasemso.org. Once the survey is updated, she will look at a time frame for disseminating the survey to the group.

Data Linkage

Joe Moreland: Tabled and will be discussed at our next conference call on February 19, 2013.

Listserv open for posting

Rachael Alter: The listserv was updated by removing absent and none members. The listserv was updated and new members were added. Also, the listserv is open to anyone who needs to post a question without prior authorization from Joe Moreland or Rachael Alter. Please use the following email address: datamanagers@list.nasemso.org

Please see the attached PDF file for the updated listserv contact list.

Other Old Business

No members had old business that needed discussing during this conference call.

New Business**Mid-year Meeting**

Rachael Alter: is looking for topics for the mid-year meeting. A draft itinerary for the mid-year meeting is available on the NASEMSO website. It will be held in conjunction with the EMS Today conference during the first week of March.

An invitation was sent to the Trauma Managers about holding a joint session during the conference. Their council members have not responded. A draft of the agenda will be out by early next week with the final agenda ready by mid February.

Agenda topics for mid-year meeting:

1. Jean: wanted to dedicate time to see how other states plan on rolling out NEMSIS version 3.
2. Paul: Vendors want to know the schematron rules for NEMSIS version 3.
3. Paul: Trauma managers are impressed with data quality and the approach of compliance.
4. Doug: EMS-C wants to see data associated with pediatric calls and provide any topics EMS-C wants to discuss with the DMC.
5. Josh: Plan some time to go through the council work plan and scheduling assignments for each goal. We need to make sure that assignments are going out and goal time lines are established for each goal.

DMC members that will not be attending mid-year meeting:

Gary Shirley – Tennessee	Jenny Gong – Hawaii
Ryan Tyler – Arkansas	Stuart Castle - New Mexico
Jean Speck – Connecticut	John Cramer – Idaho

A question was posed regarding attending the mid-year meeting versus the annual meeting. Paul's personal response was to attend the annual NASEMSO meeting. Rachael Alter concurred with Paul's response. Annual NASEMSO meetings have all councils present and provide interaction between the councils. Travel to the NASEMSO's mid-year and annual is based on a state's fiscal budget for that year.

Work plan

Rachael Alter: Finalization of the work plan was discussed during the retreat in December. The NASEMSO Board had a concern that the Data Managers Council work plan has too many goals that seem undoable in a year's time frame. The council needs to identify three (3) to five (5) goals that are obtainable within a year. There are currently thirteen (13) goals outlined in the 2013 Data Managers Council: Goals and Strategic Directions. Rachael will develop a spreadsheet with the goals and have the members rate them.

NASEMSO Board members are looking for success stories in how the group was able to achieve each goal(s) during the year. Also, create an end of the year narrative that identifies the progress or completion of each goal.

Data Manager Job Description

Paul Sharpe: General discussion of adding high value skills to the categories and subcategories of the job description.

Connecticut needs assistance

Jean Speck: Bill Steel former data manager of Connecticut has vacated the position and Jean has two weeks to learn everything associated with data and NEMSIS. Jean would like to find a mentor to help overcome the growing pains associated with the new position.

Other new business

Sue Morris: Wanted to know if any data managers work with other databases such as a certification or licensing agency? Do you use an in-house developed product or a commercial product?

Paul Sharpe: Kentucky and Maine are heavily using Image Trend product for licensure and data collection.

Karen Jacobson: NEMSIS summary report for data submission process in version 2.2.1. How many looked at the report and found it valuable? A benefit would be having a list of the rules. Participants would like to see user friendly language with a link to the data rules.

Paul Sharpe: Closed the meeting with a reminder that the next meeting will be February 19, 2013 from 1:30 p.m. to 3:30 p.m. CST. Joe will send an Outlook Calendar reminder. The suggested list review will commence on January 29, 2013 from 1:30 p.m. to 3:30 p.m.

Adjournment

Motion by

2nd by

Meeting adjournment at 1600 hrs on January 15, 2013

Minutes respectfully submitted by Ryan Tyler, Secretary.