

Meeting Record



Present

Officers

President: Keith Wages (GA)
President-Elect: Kyle Thornton (NM)
Secretary: Alisa Williams (MS)
Treasurer: Gary Brown (VA)
Immediate Past President: Paul Patrick (UT)
Member-at-Large on EC, HITS Committee
Chair, South Region Chair: Steve McCoy (FL)

Regions

East: Jason Rhodes (RI)
Great Lakes: Mel House (OH)
West: Wayne Denny (ID)
Western Plains: Andy Gienapp (WY)
Western Plains and Air Medical Committee
Chair: Joe House (KS)

Councils

Data Managers: Tom McGinnis (CA)
Health & Medical Preparedness: Joe Schmider
(TX)
Health & Medical Preparedness: Mel House
(OH)
Medical Directors: Ken Williams (RI)
Pediatric Emergency Care: Morgan Scaggs
(KY)
Personnel Licensure: Helen Pullen (WI)
Personnel Licensure: Jamie Gray (AL)
Trauma Managers: Carole Mays (MD)

NASEMSO Members

State Director: Justin Romanello (NH)
State Director: Tim Wilson (NE)
State Director and Time-Sensitive Systems of
Care Committee Chair: Jeanne-Marie
Bakehouse (CO)
CP-MIH Committee Chair: Jim DeTienne (MT)
Deputy Director: David Newton (GA)
State Director: Stephen Wilson (AL)
Incoming Medical Directors Chair: George
Lindbeck (VA)

Federal Partners

NHTSA OEMS: Jon Krohmer
NHTSA OEMS: Dave Bryson
HHS/ASPR: Sean Andrews
CDC: Erika Odom
National Park Service Chief Medical Officer:
Mike Handrigan
National Forest Service Director of EMS:
Vivian Chen
EMS Compact Advocate: Dan Manz

NASEMSO Staff

Rachael Alter
Beth Armstrong
Jay Bradshaw (Incoming Interim ME Director)
Dia Gainor
Mary Hedges
Zoe Renfro
Kathy Robinson
Leslee Stein-Spencer

The meeting was called to order at 12:30 PM MT.

Call to Order / Roll Call

President Keith Wages called the meeting to order at 12:30 p.m. Mountain Time and self-introductions were made. A quorum was present. The 2019-2020 draft budget was added to the agenda.

Secretary's Report

Secretary Alisa Williams presented the April 11 Board meeting minutes.

ACTION: Steve McCoy moved, and Andy Gienapp seconded, to approve the minutes as distributed. The motion passed unanimously.

Alisa reported on Executive Committee (EC) activities over the past month.

- The EC submitted a statement in response to a request for input on the National EMS Education Standards and Instructional Guideline Revision.
- The NREMT requested NASMESO nominate a representative for their international reviewer project, and the EC suggested David Newton, Kyle Thornton, and Alisa Williams.
- The Brain Attack Coalition (BAC) requested a letter of support for their symposium.
- NREMT offered to sponsor up to five NASEMSO regional meetings for \$5,000 total.
- The EC reviewed and approved Dia's upcoming travel.

Treasurer's Report

Financial Performance

Treasurer Gary Brown noted the financial handouts are available to the Board online. Gary reported NASEMSO was 10 months into the fiscal year, with an interim April 2019 operational income of \$1,068,589 versus a 12-month budget of \$1,394,370. The interim operational expenses were \$1,023,052 versus a twelve-month budget of \$1,514,355. The net income as of the end of April was \$75,845—increased since the end of March.

Gary confirmed performance is looking good; the association will continue to keep expenses in check and manage the situation well; and NASEMSO may end the year outside of the red.

2019-2020 Budget

Gary Brown reported he met with Beth Armstrong, Anne Kasputis, and Dia Gainor in April to finalize the 2019-2020 budget. After line-by-line examination and critique, they developed the proposed budget that was distributed to the Board. Gary noted one focus was to maintain NASEMSO's public presence through staff travel.

Joe Schmider suggested NASEMSO consider local members to represent the Association at meetings. Gary and Keith confirmed that NASEMSO does so, when the appearance purpose/topic allows. Gary noted that, each month, the EC approves a 3-month project of Dia's travel.

Gary noted NASEMSO must be fiscally cautious given reduced federal funding expectations. Gary reported we have seen benefits from our new Strategic Partnerships Director through revenue and sponsor commitments.

ACTION: Helen Pullen moved, and Mel House seconded, to accept the Treasurer's Report and recommend the 2019-20 draft budget for approval by the membership. The motion passed unanimously.

NASEMSO Investment Policy

Gary reviewed the investment policy as distributed, noting it details the responsibilities of the Board and is based on standard association practices.

ACTION: Helen Pullen moved, and Steve McCoy seconded, to accept the investment policy as presented by Gary. The motion passed unanimously.

NASEMSO Reserves Policy

Gary noted the new policy for the management of reserves includes the requirement to maintain reserves no less than 50% of annual operating expenses. In the event that reserves drop below 40%, the Board may direct the Management Counsel to cap funding for new projects.

ACTION: Andy Gienapp moved, and Jason Rhodes seconded, to accept the reserves policy as presented by Gary. The motion passed unanimously.

Federal Partner Updates

CDC

Erika Odom greeted the Board and introduced her work with the Coverdell National Acute Stroke Program, a quality improvement initiative looking at the stroke continuum of care.

ASPR

Sean Andrews reported that ASPR will launch a national disaster pediatric initiative, to include 3 million dollars each to two pediatric disaster centers of excellence that must include deployment capability and telemedicine.

NHTSA OEMS

Jon Krohmer reported the meeting between NHTSA, the Data Managers Council, and the State Directors was a success. Jon expressed thanks for NHTSA's relationship with NASEMSO and noted a few staff updates:

- Jeremy Kinsman left the NHTSA Office of EMS.
- Eric Chaney will assume the majority of NEMSIS responsibilities.
- Kate Elkins is a practicing paramedic who will work with Laurie Flaherty on 911 issues.
- Katharyn Kryda and Leslie Carson are public health fellows.

National Park Service

Mike Handrigan, Chief Medical Officer for the National Park Service, reported 200 national parks have EMS programs (mostly BLS EMTs with some EMRs) that provide EMS care to the visiting public and employees. The EMS programs are locally managed and integrated with the states.

National Forest Service (NFS)

Vivian Chen, the new Director of EMS for the National Forest Service, reported the NFS has decided to join with the National Park Service's existing EMS system. The National Forest Service is mapping their regions to overlap with NPS medical advisors in each state.

EMS Compact Report

Joe Schmider thanked NASEMSO for their support of the EMS Compact, noting it includes 18 states with more on the way. Joe reported the Compact will have a work session Thursday after the NASEMSO Business Meeting and meet again on Friday morning near the Utah state capitol, with the expectation to finish the rules on Friday. Joe invited the Board to join the HMPC meeting to discuss the national ambulance contract with a FEMA representative.

ASMI 2018-19 Performance Evaluation

Keith reported that NASEMSO conducts an annual evaluation wherein Management Counsel Beth Armstrong individually interviews each Board member about ASMI's performance. Keith was pleased to report each Board member provided positive feedback and no corrective actions were identified. Beth thanked the Board for their input and encouragement, and Keith thanked NASEMSO staff for their work.

Executive Director's Report

NHTSA Naloxone Evidence-Based Guideline

Mary Hedges and Principal Investigator Dr. Ken Williams summarized project outcomes and deliverables. Ken reported all deliverables were completed on time and thanked Mary, Zoe, NAEMSP, and ACEP for their support of the project.

Mary reported all deliverables were available on the NASEMSO website within the Projects section, noting the manuscript was published in Prehospital Emergency Care (PEC) at the end of March and is available online for free. Mary reported the model EMS protocol was developed in the same format as that of the model EMS clinical guidelines. Ken Williams noted Peter Taillac led the EBG development, which included an analysis of the evidence. Mary reported the training module is complete, and narration will be added before it is made available online.

NEPS

Dia Gainor reported this cooperative agreement with NHTSA currently involves two tasks: a national EMS assessment and time sensitive systems of care. Dia reported that a no-cost extension (NCE) request was submitted to NHTSA on Thursday, noting more state responses to the assessment will be necessary to complete the graphical analysis and convene the workgroup that will review the final draft. Further, the time sensitive systems of care deliverables will require in-person work at the regional meetings, which were scheduled later than the current contract end date. Joe House and Wayne Denny suggested Dia enlist regional chairs to chase down non-responding states.

ACTION: NASEMSO staff will send a list of non-responding states to the Regions for follow-up.

Fatigue in EMS

Kathy Robinson reported that staff changes within the NHTSA Office of Behavioral Safety Research resulted in a change to the Fatigue COR. Kathy reported NASEMSO was awaiting NHTSA review of the modules and budget approval to conduct the experimental study.

Baylor EIC

Rachael Alter noted no updates since the April 2019 Board meeting.

Safe Transport of Children

Kathy Robinson reported that Stryker has made \$25,000 available to support the Safe Transport of Children project.

Action Items

NASEMSO Bylaws Revision

Keith noted the traditional procedure of bylaws revision includes an EC recommendation to the Board, followed by a Board recommendation to the membership for approval.

Andy Gienapp noted the bylaws do not specify the procedure for Council and Region elections and officer transitions, and Keith suggested the Policies and Procedures manual can accommodate such language.

ACTION: Andy Gienapp moved, and Wayne Denny seconded, that the distributed bylaws should be presented to the membership for approval. The motion passed unanimously.

ACTION: NASEMSO staff will draft language describing Council/Region elections and officer transitions for inclusion in the NASEMSO Policies & Procedures manual.

Member Categories

Kathy Robinson reported on the proposed changes to the NASEMSO membership entitlements for several categories; no changes are being proposed to the state EMS office membership dues or benefits.

Kathy pointed out adjustments to Council and Committee access, noting that associate memberships will have unlimited access to Committees; observation access to Councils; and no vote in Councils. Kathy reported the biggest proposed change is an increase in corporate membership dues (which have not increased in ten years) to equal state EMS office dues. Kathy noted that states have 8 members while corporate memberships include 2 representatives. Kathy reported the sponsorship levels have been stratified in response to the Executive Committee's December 2018 request to stratify corporate engagement.

ACTION: Gary Brown moved, and Alisa Williams seconded, that the proposed changes to the membership categories should be implemented. The motion passed unanimously.

International Board of Specialty Certification (IBSC) Request

Kathy Robinson reminded the NASEMSO Board of its prior decision to postpone engagement with the IBSC until their examination was accredited. They have since secured accreditation.

ACTION: Steve McCoy moved, and Alisa Williams seconded, that NASEMSO should appoint a representative to the IBSC Board. The motion passed unanimously.

Safe Transport of Children Project Proposal

Dia Gainor presented for Board approval NASEMSO's proposal to develop crash test standards for children under the age of 13, noting the budget was developed to be scalable in the event of multiple funding sources.

Dia noted the distributed proposal had not yet been pitched to any funders, but NASEMSO has solicited donations to support proposal development. Dia reported the New Jersey and Virginia EMSC programs have contributed to the effort, and Rachael confirmed other states expressed interest in supporting the effort during the PECC meeting. Dia asked Board members to suggest potential funding sources to Dia, Rachael, or Zoe.

ACTION: Andy Gienapp moved, and Morgan Scaggs seconded, to approve the proposal for distribution to prospective funding sources. The motion passed unanimously.

Adoption of Policy Regarding Surveying NASEMSO Members

Keith reported NASEMSO receives frequent requests to distribute surveys to our members, and it is undesirable to overburden our members or distribute surveys that are not properly vetted. Dia suggested amending the Policies and Procedures

manual to address third-party survey distribution to the states. Dia noted that certain sponsor scenarios would still permit survey distribution, and Keith clarified the policy would not apply to the distribution of surveys on behalf of states. No objections were expressed.

ACTION: NASEMSO staff will draft a standard/policy related to distribution of third-party surveys for inclusion in the Policies and Procedures manual.

Discussion Items

Medical Directors Council Code of Ethics

Ken Williams reported NAEMSP and ACEP are still reviewing the MDC's code of ethics draft, and he hopes to return a finalized document to the Board soon.

EMS Compact

Dan Manz reported the Compact now includes Iowa and North Dakota, and there is interest from a number of other states. Dan reported the goal is to implement the coordinated database by the 1st quarter of 2020, and he encouraged everyone to attend the Friday EMS Compact meeting.

Other Business

Recognition of Keith Wages

Dia presented Keith with a gift from the Board. Keith thanked NASEMSO members and staff for their support during his tenure as president.

Annual Meeting Feedback

Gary Brown encouraged the Board to please give their feedback on the Annual Meeting using the distributed evaluation form.

Gratitude and Staff Recognition

Gary Brown expressed appreciation to colleagues for their support and condolence on the loss of his mother a few weeks previously. Gary and Keith recognized Kathy Robinson for her Lifetime Achievement Award from the Emergency Nurses Association (ENA).

There being no further business, the meeting adjourned at 1:40 PM MT.

Meeting record respectfully submitted by Member Services Specialist Zoe Renfro.