

National Association of
State EMS Officials

**Agency & Vehicle
Licensure
Committee**

**Goals and Strategic Directions
2013**



Goals and Strategic Directions

The **Agency & Vehicle Licensure Committee** of the National Association of State EMS Officials is committed to identification of standards and promising practices related to states' local EMS agency licensure, and the development of models for states' use in their regulatory practices related to local EMS agency licensure.

***Leadership** refers to the role of state EMS offices as “lead agencies” for EMS as well as thoughtful leaders in public policy development. State EMS offices are looked to by the EMS community for guidance and approval, as well as regulation and licensure. NASEMSO works to support EMS officials nationwide in understanding and implementing processes that improve EMS practice and subsequent patient outcomes.*

The Agency & Vehicle Licensure Committee supports leadership under these principal goals:

- Goal #1: develop model regulatory language for state adoption related to the design of ambulances for state promulgation as needed
- Goal #2: Identification of standards and promising practices related to states' local EMS agency licensure

***Systems Development** refers to the role of state EMS offices in the development of effective systems of emergency medical care. The growing national awareness of the importance of coordinated systems of care places NASEMSO squarely in a leadership role, demonstrating the need for state offices to coordinate the disparate functions that support effective systems. Such functions include Emergency Medical Dispatch (EMS), communications systems; regional asset coordination in daily operations and in natural and man-made disasters; EMS data collection, analysis and reporting; and ongoing review and refinement of systems operations.*

The Agency & Vehicle Licensure Committee supports systems development under these principal goals:

- Goal #1 Identification of state practices related to education and certification of state EMS employees or contractors with licensure related duties in areas such as investigations or regulatory practices (i.e., how do state EMS offices prepare their employees or contractors to perform inspection or investigation related duties related to agency licensure?).
- Goal #2: Identification of state practices related to complaint management, investigations, sanctions, and administrative actions related to EMS agency licensure and proposed approaches to standardization.



Quality Improvement or "QI" is the process of continually reviewing, assessing and refining practices to improve outcomes. The steps of developing an effective cycle of collecting high quality data, reviewing it in proven multidisciplinary processes, identifying strategies to implement needed changes and communicating them to all stakeholders are the key to QI success, and to subsequently improving patient outcomes.

The Agency & Vehicle Licensure Committee supports quality improvement under these principle goals:

- Goals to be developed after structure and process goals are accomplished in order to determine baseline practices and outcomes.

The Agency & Vehicle Licensure Committee 2013 workplan will undertake strategies focused on the following issues:

- **[Issue #1]** – Anticipated Retirement of the GSA KKK Specifications – To develop model regulatory language for state adoption related to the design of ambulances, and identify options for vehicle specifications to be included therein for state promulgation as needed. The primary interests driving this proposal relate to safety, cost effectiveness, and reducing state-to-state variation.
- **[Issue #2]** – No NASEMSO Resources on Agency Licensure – Despite regulation of local EMS agencies being part of the legislative mandate for the majority of states, identification of standards related to states' local EMS agency licensure requirements has not historically been an association activity. This is anticipated to be a resource for states to identify common practices, promising practices, and increased standardization.



2013 Workplan

Goals, Objectives and Action Steps

Goal: Develop model regulatory language for state adoption related to the design of ambulances for state promulgation as needed

Objective/Strategy: Develop Model Rules for Ambulance Vehicle Design

Using a multidisciplinary team including ambulance manufacturers and associations representing ambulance purchasers/users, draft model language that states can use when repealing rules related to the KKK specifications or modifying rules related to ambulance vehicle design in general. This is expected to be an asset to more than 80% of states.

Task	Responsibility	Due Date	Done	Budget
Submit letter to GSA requesting delay of cancellation of KKK specs	Committee/Dia	1/15/13		Staff time
Submit TIAs to NFPA	"	1/15/13		"
Draft model rules	"	2/4/13		"
Present draft to NASEMSO Board	Committee Chair	2/14/13		
Present Board approved/modified draft to MRAVD Project Team		3/8/13		
Present MRAVD Project Team feedback to NASEMSO Board	Committee Chair	4/11/13		
Disseminate draft to membership	Committee Chair/Dia	4/30/13		"
Publish final model rules	Committee/Dia	5/31/13		"

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Submit letter to GSA requesting delay of cancellation of KKK specs													
Submit TIAs to NFPA													
Draft model rules													
Present draft to NASEMSO Board													
Present Board approved/modified draft to MRAVD Project Team													
Present MRAVD Project Team feedback to NASEMSO Board													
Disseminate draft to membership													
Publish final model rules													



2013 Workplan

Goals, Objectives and Action Steps

Goal: Identification of standards and promising practices related to states' local EMS agency licensure

Objective/Strategy: Tabulate State Requirements Related to Local EMS Agency Licensure
 Identify standards related to states' local EMS agency licensure requirements for new/initial agency license for ground 911 response

Task	Responsibility	Due Date	Done	Budget
Identify master list of likely/possible standards	Committee/Dia	5/31/13		Staff time
Develop survey instrument	Committee/Dia/Rachael	6/30/13		"
Launch survey	Rachael	7/15/13		"
Collect responses	Rachael	9/15/13		"
Perform graphical analysis of responses	Rachael	10/15/13		"
Distribute survey report	Committee Chair	11/1/13		

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Identify master list of likely/possible standards													
Develop survey instrument													
Launch survey													
Collect responses													
Perform graphical analysis of responses													
Distribute survey report													



Parked Issues – Numerous issues and strategies are on the council’s radar, but are currently parked due to various reasons – awaiting completion of dependant activities; currently no champions to assign this to; limited funding, etc.

As practical, these will be moved up into the 2013 workplan or carried into the next year.

Goal: Identification of standards and promising practices related to states’ local EMS agency licensure

Objective/Strategy: Tabulate State Requirements Related to Local EMS Agency Licensure

Identify standards related to states’ local EMS agency licensure requirements for maintenance and renewal of a local EMS agency license for ground 911 response

Task	Responsibility												Due Date	Done	Budget
Not necessary until objective becomes active															
Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done		
Cut and paste tasks from above															

Goal: Identification of standards and promising practices related to states’ local EMS agency licensure

Objective/Strategy: Tabulate State Requirements Related to Local EMS Agency Licensure

Identify standards related to states’ local EMS agency licensure requirements for new/initial agency license for helicopter EMS 911 response

Task	Responsibility												Due Date	Done	Budget
Not necessary until objective becomes active															
Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done		
Cut and paste tasks from above															

Goal: Identification of standards and promising practices related to states’ local EMS agency licensure

Objective/Strategy: Tabulate State Requirements Related to Local EMS Agency Licensure

Identify standards related to states’ local EMS agency licensure requirements for maintenance and renewal of a helicopter EMS agency license for 911 response

Task	Responsibility												Due Date	Done	Budget
Not necessary until objective becomes active															



Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Cut and paste tasks from above													

Goal: Identification of state practices related to education and certification of state EMS employees or contractors with licensure related duties in areas such as investigations (i.e., how do state EMS offices prepare their employees or contractors to perform investigation related duties related to agency licensure?).

Objective/Strategy: [Objective #1]

Description of the objective and expected outcome, short description – no more than several sentences.

Task	Responsibility	Due Date	Done	Budget
Not necessary until objective becomes active			Y	

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Cut and paste tasks from above													Y

Goal: Identification of state practices related to education and certification of state EMS employees or contractors with licensure related duties in inspections (i.e., how do state EMS offices prepare their employees or contractors to perform inspection related duties related to agency licensure?).

Objective/Strategy: [Objective #1]

Description of the objective and expected outcome, short description – no more than several sentences.

Task	Responsibility	Due Date	Done	Budget
Not necessary until objective becomes active			Y	

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Cut and paste tasks from above													Y

Goal: Identification of state practices related to complaint management, investigations, sanctions, and administrative actions related to EMS agency licensure and proposed approaches to standardization.

Objective/Strategy: [Objective #1]

Description of the objective and expected outcome, short description – no more than several sentences.

Task	Responsibility	Due Date	Done	Budget
Not necessary until objective becomes active			Y	



Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Cut and paste tasks from above													Y

Goal: Develop quality improvement related goals and objectives related to agency and vehicle licensure.

Objective/Strategy: [Objective #1]

Description of the objective and expected outcome, short description – no more than several sentences.

Task	Responsibility	Due Date	Done	Budget
Not necessary until objective becomes active			Y	

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
Cut and paste tasks from above													Y

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