

2018 National EMS Scope of Practice Model Revision
Subject Matter Expert Panel (SMEP)
Recruitment Information

Background

The National EMS Scope of Practice Model (2007) is a continuation of the commitment of the National Highway Traffic Safety Administration (NHTSA) and the Health Resources and Services Administration (HRSA) to the implementation of the EMS Agenda for the Future and a component that has been identified by the National EMS Advisory Council (NEMSAC) as in need of revision. The National Association of State EMS Officials (NASEMSO) is forming a Subject Matter Expert Panel (SMEP) consisting of persons with comprehensive knowledge of the duties and responsibilities necessary to complete this specific assignment. Ten national EMS organizations that served as the 2007 National EMS Scope of Practice Model Task Force will be asked to nominate representatives to the SMEP. Several additional panelists will be selected as members at large. The project will be completed by the Fall 2018.

Roles and Responsibilities

The overall role and responsibility of the SMEP is to provide recommendations on revisions to the National EMS Scope of Practice Model (SoPM) based upon available evidence and subject matter expertise on relevant information needed to complete specific objectives.

Representatives from national EMS organizations will have the additional responsibility to ensure that respective organizations are informed and apprised throughout the project.

Tasks of the Subject Matter Expert Panel (SMEP)

The SMEP will be expected to consider several questions related to new psychomotor skills prior to recommending them as a minimum in the revised Scope Model:

1. Is there evidence that the procedure or skill is beneficial to public health?
2. What is the clinical evidence that the new skill or technique as used by EMS practitioners will promote access to quality healthcare or improve patient outcomes? (The base of evidence must include the best available clinical evidence, clinical expertise, and research.)

The Subject Matter Expert (SME) will be involved in:

- Reviewing information on new science and technologies that will lead to improvement of clinical outcomes in patients treated and transported by EMS with a focus on the following priority areas--
 - Naloxone
 - Therapeutic hypothermia in cardiac arrest
 - Hemorrhage control
 - CPAP/BiPAP
 - Pharmacological pain management
- Identifying practice gaps between the 2007 Scope of Practice Model, emerging science, and current EMS patient care needs.
- Coordinating the Scope Model revision with the newly created Model EMS Clinical Guidelines process, Evidence Based Guidelines development process, National Guidelines Clearinghouse, and the team producing the EMS Compass project.
- Reviewing input from the public to inform panel recommendations.

Qualifications of Panelists

- Familiarity with the National Highway Traffic Safety Administration's National EMS Scope of Practice Model (2007) is essential.

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- Experience in the evidence based review process and/or GRADE methodology process is preferred.
- An application and screening process is required to ensure diversity of representation to the project.

A majority of the SMEP will be comprised of representatives selected via a nomination/application process from the following national EMS organizations:

1. American Academy of Pediatrics
2. American Ambulance Association
3. American College of Emergency Physicians
4. American College of Surgeons-Committee on Trauma
5. International Association of Fire Chiefs
6. International Association of Fire Fighters
7. National Association of EMS Educators
8. National Association of EMS Physicians
9. National Association of EMTs
10. National Association of State EMS Officials
11. International Association of Flight and Critical Care Paramedics
12. National EMS Management Association

National EMS organizations will be asked to sponsor 2-3 qualified candidates for one seated position. Selection will be based on an evaluation of the applications and range of experience that is needed to meet project objectives.

- **Six at-large seats will be comprised of independent representatives with consideration to EMS industry categories not specifically represented by national EMS organizations.** This applicant must be a neutral party and not promote nor be expected to represent a specific organizational agenda or position.

SMEP Expectations:

SMEP members will be expected to remain up-to-date with panel agendas and documents by:

1. Monitoring email communications and documents related to the project
2. Participating in monthly conference calls
3. Completing tasks and assignments on time
4. Attending a minimum of two in-face meetings at DOT Headquarters in Washington, DC.
5. Organizational representatives are expected to seek input from and maintain communications with their respective organization about the project

Travel expenses for SMEP members to attend in-face meetings will be covered by the project.

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Application Process:

The National Association of State EMS Officials is **now accepting applications through January 15, 2017 at 5:00 pm EST** for the 2018 National EMS Scope of Practice Model Revision Subject Matter Expert Panel. Applicants must submit all materials by the deadline in order to be considered. Partial and/or incomplete applications will not be considered.

Required Materials-ALL Candidates

- Submit application via <https://www.surveymonkey.com/r/EMSScopeofPractice>
- Email current resume or curriculum vitae to zoe@nasemsso.org

Additional Required Materials-National EMS Organization Representatives ONLY

- In addition to online application and CV, if you are applying to represent an organization, a letter of support for your application from the organization must be submitted to zoe@nasemsso.org

Please note: Organizational applicants that do not provide a letter of support on official letterhead will be considered in the general pool of applicants for limited seats.

Important Considerations

- Applications are reviewed by an administrative team and scored based on pre-determined criteria.
- Failure to submit all the required materials by the application deadline disqualifies the applicant.
- Partial submissions will not be reviewed.
- Applicants will be notified in February 2017.

Scoring:

- Quality of application: 5%
- Previous working group/committee service: 10%
- Evidence of familiarity with 2007 National EMS Scope of Practice Model: 10%
- Familiarity, education, or experience in implementing research-based methodologies (i.e. Model EMS Clinical Guidelines or other Evidence Based Guidelines): 25%
- Work Experience: 25%
- Qualifications: 25%

Questions on this process may be directed to NASEMSO Program Manager Kathy Robinson via email: robinson@nasemsso.org.